

**MINUTES OF A MEETING OF THE
BRISTOL AIRPORT CONSULTATIVE COMMITTEE
HELD IN THE BRISTOL ROOM AT BRISTOL AIRPORT,
ON WEDNESDAY, 25TH JANUARY 2012 AT 2.30 PM**

Present:

Peter Lacey	Chairman
Robert Sinclair	Chief Executive, Bristol Airport
Robert Durie	GWE Business West
Stephen Grove	GTMC/ABTA
Peter Taplin	SW Region and Bristol TUC
Councillor Colin Smith	Bristol City Council
Councillor Annabel Tall	North Somerset Council
Councillor Basil Bucknell	Backwell Parish Council
Councillor Colin Timson	Chew Valley Cluster of Parishes
Councillor Hilary Burn	Cleeve Parish Council
Councillor Roz Willis	Weston-super-Mare Town Council
Councillor Peter Longdon	Winford Parish Council (substituting for Councillor Gill Patch)
Councillor Christine Turton	Wrington Parish Council
Councillor Jane Bollen	Yatton Parish Council

Also in attendance:

Jacqui Mills, Public Relations Manager, Bristol Airport
Mike Littleton, Community Relations Manager, Bristol Airport
James Gore, Head of Communications, Bristol Airport
Chris Ware, Head of Security, Bristol Airport
Olly Swayne, Operations Manager, SSP
Inspector David Stokes, Avon and Somerset Police
Inspector Barney Gardom, Avon and Somerset Police
Margaret Thornton, Secretary

1333. APOLOGIES FOR ABSENCE

Apologies for absence were received from Simon Spooner, CBI, Councillor Peter Edwards, Bath & North East Somerset Council, Councillor Gill Patch, Winford Parish Council, Alan Davies, Planning and Environment Director, Bristol Airport and Richard Kent, Head of Development Management, North Somerset Council.

1334. DECLARATIONS OF INTEREST FOR LOCAL AUTHORITY ELECTED MEMBERS

Councillor Tall declared an interest as a Member of North Somerset Council and its Central Area Planning Committee, Councillor Roz Willis declared an interest as a Member of North Somerset Council and its West Area Planning Committee and the Police Authority.

The Chairman indicated that a new Code of Conduct was due to be published in the next six months and this could result in a change in the declarations of interest for local authority elected members.

1335. MINUTES - 2ND NOVEMBER 2011

The Minutes of the Meeting of the Airport Consultative Committee held on 2nd November 2011, copies of which had been previously circulated, were submitted for approval and adoption.

RESOLVED - that the Minutes of the Meeting held on 2nd November 2011 be confirmed as a correct record and signed by the Chairman.

1336. MATTERS ARISING Community Parking Scheme for Local Residents

The Chairman indicated that a member of the public has raised concerns regarding the interpretation of the proposed footprint of the Airport's Community Parking Scheme for Local Residents as set out in issue 3 of the 'Your Airport' publication.

James Gore explained that -

- (a) the Airport had introduced a community parking scheme for local residents which comprised 20 minutes free of charge parking in the Express Drop Off area once a day.
- (b) the introduction of this scheme resulted from feedback received from local residents who had expressed a wish to be able to purchase items in the Terminal building such as a paper, milk, etc from the landside outlets.
- (c) there had been ten successful applications to date.
- (d) there had also been a number of applications from local residents living outside the intended area.
- (e) unfortunately the wording in the article in 'Your Airport' had been ambiguous leading to confusion as to which local residents qualified under the scheme.
- (f) the scheme was limited to Downside Road (from the A38 to Coombe Garage) and the cul de sacs off it, Hyatt's Wood Road, the Oatfield Estate and Cook's Bridle Path. These were the roads closest to the Airport which did not have public footpath access.
- (g) the article in 'Your Airport' had referred to the scheme being limited to

properties within a mile radius of the Airport site which had lead to the confusion.

- (h) the Airport could not extend the scheme east of the A38 because of the potential impact on existing local businesses and on paying passengers, and the availability of footpath access.
- (i) the Airport was very sorry for the confusion caused to some local residents by the ambiguous wording in the magazine.
- (j) the Airport would be adhering to the present limitation of the scheme as set out above.

RESOLVED - that the information be noted.

1337. PRESENTATION - OLLY SWAYNE, OPERATIONS MANAGER, SSP (SELECT SERVICE PARTNER)

The Committee received a presentation from Olly Swayne, Operations Manager, SSP - Catering Concessionaire.

Olly Swayne advised that -

- (a) SSP was a global business with contract catering in 30 countries at 500 locations with 2000 outlets. As a company it dealt with over a million customers per day, had a £1.7b turnover and some 30,000 employees.
- (b) SSP provided catering outlets at 140 airports around the world.
- (c) due to the economic climate 2011 had been a difficult year for customer numbers in the UK. The main growth areas had been Asia, the Middle East, the United States of America and parts of Europe such as Germany.
- (d) SSP operated under a number of banners including Burger King, Soho Coffee and M&S Simply Food.
- (e) SSP had associations with Rosen College, a hospitality college in the USA, 85 apprentices in the UK, 12 of which were in Bristol, a mystery customer programme, a FTX food travel expert, and an internet based careers pathway at Academy Live.
- (f) the company was mindful of the need to be proactive in this digital age and sought to exploit digital media and manage any damage which may arise from this source of communication.

- (g) it was also introducing wave and pay technology on a rolling programme at its various outlets. This facility had already been introduced at the Airport.

Bristol Airport

- (h) Bristol Airport represented a £10m business with, to date, growth year on year. However growth had slowed down recently and it was proving a challenge to drive it forward. The mild winter had not been good for SSP's business. In more recent weeks there had been some signs of limited growth and a return of confidence in passenger spending at the Airport.
- (i) SSP handled some 1.6m transactions annually at the Airport through 6 brands and 8 units.
- (j) Bristol Airport was the company's second biggest profit generator in the UK.
- (k) in recognition of the seasonal nature of the business SSP employed 110 permanent staff and recruited 80-90 additional staff between April and October each year.
- (l) the Company had 20 Managers, 80% of which were non British nationals, 4 Head Baristas, 3 Management Coaches and 20 Fire Wardens on site.
- (m) the Company provided a comprehensive learning and development package for its employees including an induction programme incorporating an NVQ for new employees this year, Academy pathways, training for Head Baristas in the art of coffee and FTX travel expertise.
- (n) there was a lack of marketing knowledge on site and steps were being taken to redress this situation and improve marketing in an endeavour to attract more customers.
- (o) the Company was conscious of the challenges which existed for the non British nationals it employed and had engaged the services of an expert to work with these employees to improve their conversational skills and boost their confidence bearing in mind that English was not their first language. A pilot session was being held on Tuesday, 31st January 2012.
- (p) the Company also operated a rewards and recognition scheme for its employees.
- (q) the availability of capital was limited at present but the Company was making a number of small investments to refresh a range of its outlets in the Airport.

In response to a question from Mr. Taplin as to why Bristol Airport did not appear on the

list of SSP airport outlets Olly Swayne explained that although the Airport was not one of the biggest outlets it was nevertheless the second biggest profit generator in the UK and the Company worked closely with the Airport to achieve this.

In response to a Member's question Olly Swayne explained that because of the size of the business the majority of its food supplies were generic across the whole organisation. However he was fighting to bring in more local produce wherever possible and he welcomed the Airport's support for this.

Councillor Burn enquired of the Company's policy with regard to the recycling of waste.

Olly Swayne explained that SSP worked closely with Sam Goldsworthy of the Airport to facilitate as much recycling of waste as possible. The recycling of food waste had recently been introduced and waste cooking oil was recycled for bio fuel. Members would appreciate that the sorting of materials into the various categories for recycling had to be carried out by hand and when the outlets were very busy it was sometimes difficult to achieve the level of recycling the Company would wish given the need for a quick turnaround. Nevertheless the Company would continue to look at ways to improve its performance in this area.

Robert Sinclair confirmed that Sam Goldsworthy was an employee of the Airport with responsibility for recycling and waste management.

Councillor Burn asked what percentage of the catering outlets' waste was currently being recycled.

Olly Swayne indicated that details of the amount of waste being recycled were maintained by the Airport and James Gore advised that this information was contained in the Airport's annual Operations Monitoring Report.

Mr. Taplin said he was pleased to see that the Company recognised the importance of its employees to the success of its business and sought to provide suitable training at all levels to encourage employees to seek to improve themselves.

Olly Swayne explained that SSP worked with the Job Centre to recruit employees locally as well as from Eastern Europe.

The Chairman thanked Olly Swayne for his presentation and answering Members' questions.

RESOLVED - that the presentation be noted.

1338. QUESTIONS TO THE AIRPORT MANAGEMENT

The Committee was advised that no questions for written replies had been received for

this meeting.

Councillor Bollen explained that she had given prior notice that she wished to raise a question about the Airport's new Local Community Fund at the meeting. The geographical region to be covered by the fund was restricted to six parishes which did not include Yatton and Claverham. The parish boundary between Cleeve and Yatton and Claverham was just 50 yards from Claverham and there was a great deal of cross boundary working between the parishes. The Parish boundary meandered so there was no distinct separation of the parishes. Under the circumstances she asked if consideration could be given to including Yatton and Claverham Parish within the scope of the fund.

The Chairman thanked Councillor Bollen for her question and indicated that Officers from the Airport would address it later on the agenda when the establishment of the fund came up for discussion.

1339. CHIEF EXECUTIVE'S REPORT

Robert Sinclair wished Members of the Committee a happy New Year and thanked Olly Swayne for a very insightful presentation. He explained that the Airport worked very closely with its partners to try to ensure that all aspects of service delivery to customers were as seamless as possible.

(a) Overview of Current Activities

Robert Sinclair advised that -

- (a) given the economic climate 2011 had been a tough year for discretionary spending with the continuing squeeze on people's income.
- (b) the Arab Spring had affected long haul destinations and resulted in a disproportionate effect on business.
- (c) Helvetic had introduced a new service in December to Zurich 3 days a week.
- (d) there had been no significant weather related events during 2011 compared with 2009/2010.
- (e) overall passenger numbers were up by just under 1% on 2010, whilst the number of aircraft movements had fallen compared with 2010 as a result of higher load factors and the use of larger aircraft.
- (f) there had been some fantastic achievements across the business throughout 2011 by both staff and business partners and this was expected to continue in 2012.

- (g) seasonality continued to play a major role in the Airport's business. The Airport had had the busiest September on record in 2011 whereas the passenger numbers for November were similar to those in 2004. There was a general slow down in the winter period although the school and bank holidays still remained busy periods. January was proving busier as a result of the ski programme.
- (h) Bristol had performed well compared with other airports in the region meaning that passengers were coming from further afield and using Bristol Airport, producing an overall benefit in terms of the Airport.
- (i) the Airport was anticipating another busy summer season in 2012.

(b) Current Status of Planning Approvals/Applications

The Committee received a report, a copy of which is inserted in the Minute Book, identifying the current status of the Airport's recent planning approvals and proposed applications.

Councillor Timson sought information with regard to progress on drainage and highway works required under the terms of the planning permission for the development of the Airport.

Robert Sinclair suggested that he contact Alan Davies on his return from holiday on 30th January 2012.

(c) Capital Projects - Update

Robert Sinclair advised that -

- (a) work on the construction of the three new aircraft stands was proceeding and they were scheduled for completion in April.
- (b) work on extending the passenger security search area was also proceeding.
- (c) it was also proposed to develop a new immigration channel to provide additional capacity for inbound arrivals.

(d) New Routes for 2012

Robert Sinclair indicated that the following new routes had been announced for 2012 -

Budapest (Hungary), Dinard (Brittany, France), and Lodz (Poland), from March.
Naples from May.
Zurich.

(e) Business Travel Award

Robert Sinclair advised that Bristol Airport had been awarded the 'Best UK Airport' at the Business Travel Awards 2012 held on 23rd January 2012. The independent panel of judges for these awards included corporate, airlines and travel managers from across the industry.

(f) Transport Schemes

Robert Sinclair stated that Government approval had been given for all five of the transport schemes for the region submitted by the West of England Partnership and supported by the West of England Local Enterprise Partnership. The Airport was particularly pleased that approval had been secured for the South Bristol Link and the Ashton Vale to Temple Meads and Hengrove to Bristol North Fringe Rapid Transit Routes. These would significantly improve surface access to the Airport.

It would be two to three years before these schemes were completed.

The five schemes represented 20% of the total national budget for transport infrastructure.

The Airport would be contributing in the region of £4m, as set out under the terms of the Section 106 Agreement, to various schemes.

(g) Complaints

Robert Sinclair advised that the number of general complaints received in 2011 had fallen by 27% compared with 2010.

(h) Employee Satisfaction

Robert Sinclair stated that the annual Bristol Airport employee survey had been conducted throughout November 2011. Employee satisfaction remains high at 84-85%.

(i) Passenger Growth for 2012

Robert Sinclair indicated that it was anticipated that there would be a year on year incremental growth of 2-3% in passenger numbers in 2012.

The Chairman congratulated the Airport being awarded 'Best UK Airport' at the Business Travel Awards.

RESOLVED - that the report and information be noted.

1340. POLICING AT THE AIRPORT

The Chairman advised Members that this would be Dave Stokes last public engagement before retiring from the Police Force.

Dave Stokes introduced Inspector Barney Gardom who would be taking over from him at the Airport. He explained that Barney had visited the Airport in his own time on a number of occasions to familiarise himself with the duties and activities of the Police at the Airport and this had facilitated a smooth handover.

Inspector Stokes advised that -

- (a) there had been a very pleasing reduction of 8% in recorded crime at the Airport over the period April to December 2011. This figure was in line with the reduction in crime for the North Somerset Police Area as a whole.
- (b) the detection rate was 34% over the same period which met the Force's target for detection. The number of arrests during the period was also down.
- (c) he had previously remarked on the quality of the Airport's CCTV in assisting in the identification of individuals committing crimes at the Airport. In 2010 an incident had occurred when an individual had stolen 500 euros from another passenger. Through the CCTV it had been possible to track the individual who had stolen the money onto the Continental flight to New York. With the assistance of the US Embassy, the Airline, and other agencies, it had subsequently been possible to identify the individual. The individual's details had been entered onto the Police National Computer. On Christmas Eve 2011 the individual concerned flew into Heathrow Airport. His details had been matched through the eBorders advance notification of passenger details scheme with the information on the Police National Computer. On arrival at Heathrow he had been arrested by the Metropolitan Police and brought back to Bristol. On Christmas Day he was interviewed when he admitted the theft. He was granted bail on condition that he did not leave the country. He subsequently appeared before the Magistrates Court between Christmas and the New Year when he was fined £1,000 and ordered to pay £400 compensation to the victim before he could leave the country. The individual concerned was very ashamed of his actions.
- (d) on 30th December 2011 a number of anti-vivisection protestors had once again visited the Airport to protest against the carriage of live animals for vivisection by an airline which operated from the Airport. The protest was very low key and lasted for about 25 minutes but on this occasion the protestors had targeted a check-in desk. The Police had sought to deal with them as fairly as possible in allowing them to make their protest but not to cause undue disruption to the Airport.

In response to an invitation from the Chairman, Inspector Barney Gardom said he was looking forward to working at the Airport.

Mr. Taplin referred to a recent incident when a pilot had been breathalysed at the Airport and found to be over the limit and yet when he was tested again at the Police Station the result had been negative.

Inspector Stokes explained that when the pilot had passed through the security search area there had been a noticeable smell of alcohol on his breath and the Police had been called. It was a criminal offence to pilot an aircraft under the influence of alcohol. The screening test undertaken at the Airport showed positive and the person was taken to a police station where a sample was taken for analysis. The sample was negative and he was released. However the airline was holding an internal inquiry. He commended the courage of the individual who had brought the incident to their attention.

Councillor Smith enquired whether the Police and Airport were developing contingency plans for the Olympics.

Inspector Stokes confirmed that Avon and Somerset Police were developing contingency plans for the games but at the present time it was not envisaged that there would be a need for extra uniformed police at the Airport although it was possible that there would be an increased presence by Special Branch Officers. If it was felt that additional uniformed officers were necessary they would be provided by Avon and Somerset Police.

Robert Sinclair indicated that aviation security arrangements rested with the DfT and CAA. It was anticipated that the UK 'threat' level would be increased but he had no specific information as yet.

Robert Sinclair said that, on behalf of the Consultative Committee and Bristol Airport, he would like to thank Dave Stokes for his service to the Airport and the wider community over the past four years. He paid tribute to Dave's skills particularly in response to difficult issues, and expressed his appreciation for the close working relationship which existed between the Airport and the Police Unit; the approach taken by the Police Unit within the local community, and the submission of quarterly reports to the Consultative Committee. He also wished him all the very best for the future. He extended a welcome to Inspector Barney Gardom and expressed the hope that the good working relationship which had been established with the Police would continue for the future.

RESOLVED - that the information be noted.

1341. STATISTICS

(a) Passenger

The Committee received a report, a copy of which is inserted in the Minute Book, setting out comparable passenger statistics for the twelve months period 1st January to 31st December 2010 and 2011.

Councillor Burn pointed out that the total passenger numbers for 2010 as shown in the report (5,667,961) did not correlate with the total number of passengers shown in the Operations Monitoring Report for 2010 (5,747,604) and she had assumed that these figures would be the same.

James Gore indicated that sometimes there could be a small discrepancy between the CAA figures and the Airport's figures.

At the request of Councillor Burn, Robert Sinclair undertook to confirm the correct figure and the reason for any discrepancy by email.

(b) Aircraft Movements

The Committee received a report, a copy of which is inserted in the Minute Book, setting out comparable aircraft movements for the twelve months period 1st January to 31st December 2010 and 2011.

(c) Flyer Volumes

The Committee received a graph, a copy of which is inserted in the Minute Book, setting out the total passenger volumes for the Bristol Flyer Coach Service for the period January 2003 to December 2011.

RESOLVED - (1) that the reports and graph be noted.

(2) that Airport Management confirm to Councillor Burn, by email, the correct total of passenger numbers for 2010 and the reason for any discrepancy in the figures shown in the passenger statistics report and the Operations Monitoring Report.

1342. NOISE MANAGEMENT AND PRESENTATION ON THE TRACKER ON-LINE SERVICE

The Committee received a report, a copy of which is inserted in the Minute Book, identifying the number of complaints relating to noise received on a monthly basis for the period 1st January to 31st December 2011; the number of aircraft movements during the same period; the reasons for the complaints; and the locations the complaints had emanated from.

Mike Littleton explained that since the introduction of the Tracker it had been possible to enter into a more meaningful dialogue with people with concerns about the flight paths of aircraft. To make the Tracker more accessible a programme had been developed which superimposed the Tracker on Google Earth and allowed people to identify the flight path of individual aircraft on-line. The facility could be accessed through the Airport's website.

The current version took a while to download but a faster version had been developed and this would be uploaded onto the site as soon as practical.

The red tracks showed aircraft between the surface and 4,000 feet, the yellow tracks between 4,000 and 6,000 feet and the green tracks between 6,000 and 12,000 feet.

To access the information people should go to the Airport's website and click on 'environment', then click on 'flight data' and then the week they are interested in. This would bring up all the departures for the week in question. A post code should then be entered and if you zoomed in on the post code it would show the flights over that particular area. By clicking on a flight path it would bring up details of that flight.

Mr. Durie and Councillor Turton enquired whether military flights, including helicopters, were shown.

Mike Littleton explained that the Tracker picked up all flights within the Airport's airspace if the aircraft, including helicopters, were fitted with a transponder which included military flights.

The total number of complaints for 2011 was 203 compared with 387 in 2010. Only two complaints had been received in each month for November and December 2011 compared with 27 and 11 respectively in the same months in 2010

The Chairman thanked Mike Littleton for the presentation.

RESOLVED - that the report and presentation be noted.

1343. SERVICE QUALITY REPORT

The Committee received a report, a copy of which is inserted in the Minute Book, identifying customer feedback and complaints on services provided by the Airport for the period 1st October to 31st December 2011.

Jacqui Mills advised that the overall number of complaints received continued to fall.

In response to a question from Mr. Taplin, Jacqui Mills explained that passengers were still confused about the carrying of liquids in hand luggage which accounted for the complaints against security when these were confiscated.

The Chairman enquired what the complaints relating to issues with 'unsubscribing' related to.

Robert Sinclair explained that the Airport had a considerable num of Travel Reward members and some customers were experiencing difficulties in unsubscribing from this service.

RESOLVED - that the report and presentation be noted.

1344. PEOPLE UPDATE

The Committee received a report, a copy of which is inserted in the Minute Book, advising of current developments.

RESOLVED - that the report be noted.

1345. CHARITABLE AND COMMUNITY PROJECTS AND AIRPORT LOCAL COMMUNITY FUND

The Committee received a report, a copy of which is inserted in the Minute Book, advising of -

- (a) community and charitable work undertaken in the local community for the period 1st October to 31st December 2011;
- (b) the establishment of a new Local Community Fund under the terms of the Section 106 Agreement which formed part of the planning permission for the development of Bristol Airport; and
- (c) the establishment of a local community concessionary fare system for the Bristol Flyer bus service under the terms of the Section 106 Agreement.

Charitable and Community Projects

Jacqui Mills advised that -

- (a) 72 local projects had been supported in 2011.
- (b) the Search for Santa project had been a great success with 189 members of the Springboard Opportunity Group and BRS families enjoying a Christmas party and flight courtesy of Ryanair.
- (c) the Charity of the Year for 2012, as selected and voted for by the BRS Team, was the Children's Hospice South West.

Local Community Fund

Robert Sinclair advised that -

- (a) the Section 106 Agreement clearly set out the requirement for the establishment of a fund as part of the planning permission for the development of the Airport.
- (b) the Agreement limited the geographical region covered by the fund to six parishes namely Winford, Wrington, Backwell, Brockley, Cleeve and Barrow Gurney, thereby focusing available funds on the areas closest to and most likely to be affected by the activities of the Airport.
- (c) the Agreement was legally binding and it would not be possible to extend the area covered by the fund without renegotiation with North Somerset Council.
- (d) a Management Committee was being set up to administer the fund and in so doing it would need to be mindful of the terms of the Section 106 Agreement.
- (e) he would raise the question of the possibility of extending the boundary of the fund with North Somerset Council but he could not guarantee that this would result in any changes.

Councillor Bollen reiterated that the parish boundary between Yatton and Claverham and Cleeve meandered resulting in a lack of distinction between the two parishes.

Robert Sinclair suggested that the boundary for the geographical area of the fund was the established parish council boundaries. The Management Committee would no doubt need to consider situations where benefits accrued from cross boundary working.

Councillor Burn indicated her support for Councillor Bollen's request. She explained that children from Cleeve attended the school in Claverham and the local youth club in Yatton. An application was being submitted on behalf of the youth club.

Robert Sinclair indicated that the Section 106 Agreement had been drawn up and approved by North Somerset Council. Elected representatives of the Council would be serving on the Fund's Management Committee and he suggested that it was for the Committee to consider and work through any potential cross boundary anomalies. The Management Committee, in accordance with the Section 106 Agreement, would comprise four representatives from Bristol Airport and four elected members of North Somerset Council together with an independent chair. The North Somerset Council representatives were Councillors Deborah Yamanaka, Annabel Tall, Hugh Gregor and Karen Barclay and the Airport's representatives were Alan Davies, Jim McAuliffe, Jacqui Mills and James Gore. The independent chair would be Peter Lacey.

Councillor Burn indicated that there was a potential for confusion around the proposed name of the fund in relation to the existing support the Airport provided in the local community and asked if further consideration could be given to this matter. She suggested as possible alternatives the Bristol Airport Environmental Improvement Fund or the Bristol Airport Mitigation Fund. She also advised that two residents had asked if they could submit applications under the fund for double glazing.

Robert Sinclair indicated that the residents concerned should submit applications. It would then be for the Management Committee to decide whether to consider such applications on an ad hoc basis or establish a criterion under which noise insulation would be funded.

Councillor Longdon also asked if the proposed name of the fund could be reconsidered.

Robert Sinclair undertook to revisit the name of the fund but expressed the view that 'Airport Environmental Improvement Fund' was a little cumbersome. What the fund did was fundamental and its criteria and objectives were clearly set out in the Section 106 Agreement.

Jacqui Mills acknowledged that there may be some confusion during the transitional period but this should dissipate with time.

Councillor Burn asked whether an annual report or the minutes of the Fund Management Committee could be submitted to the Consultative Committee. She acknowledged that it would be possible to monitor proceedings via the North Somerset Council website but felt it would be helpful if the Consultative Committee could be kept informed of developments.

Robert Sinclair agreed that the Consultative Committee would be kept informed of the Fund's decisions.

Local Community Flyer Concessionary Fare System

Councillor Timson enquired how long the Section 106 Agreement would remain in force.

Robert Sinclair, in response, indicated that the Section 106 Agreement did not have a definitive term.

Councillor Timson suggested that if there was no definitive date the last bullet point in paragraph 3 be removed.

The Chairman suggested that this clause may be incorporated for legal reasons.

Councillor Timson then asked whether the over 60s with a Diamond Travel Pass could still use the Flyer service free of charge.

Robert Sinclair confirmed this to be the case.

Councillor Timson suggested that this should be made clear in the documentation.

Councillor Turton pointed out that the Diamond Travel Pass could not be used before 9.00am and she enquired whether there was any time limit on the proposed concessionary fare system.

James Gore confirmed that there was no time constraint on the use of the concessionary pass.

Councillor Turton suggested that even if people held a Diamond Travel Pass they should also apply for a Flyer Community Concessionary Travel Pass which would enable them to use the service before 9.00 am at a reduced rate.

Councillor Timson said he was actively trying to promote the introduction of a feeder bus service throughout the Chew Valley into the Airport so that residents could utilise the Flyer Service.

Mike Littleton indicated that the Airport was in discussion with Swan regarding the possibility of providing such a service.

In response to questions from Councillor Turton, James Gore explained that the proposed Flyer Community Concessionary Travel Pass would not contain a photograph of the individual it was issued to and recipients of passes would need to present the pass and some identification containing their photograph when purchasing a ticket. The Airport had investigated the cost of the various types of passes and the proposal contained in the report was the most cost effective. The incorporation of a photograph would be more costly.

Councillor Timson questioned whether this would be the case if it was proposed to issue a plastic pass.

James Gore undertook to revisit this issue with the team looking after the scheme.

In response to a question from Mr. Taplin, Robert Sinclair indicated that First Group provided the buses and drivers for the Flyer service but the provision of the service was the responsibility of the Airport.

In response to a further question from Mr. Taplin, James Gore advised that the route of the Flyer service had changed and it no longer went up Whiteladies Road to Blackboy Hill.

RESOLVED - that the report be noted.

1346. BRS PRESS RELEASES

The Committee received copies of BRS press releases issued during the period 13th October to 12th December 2011, copies of which are inserted in the Minute Book.

RESOLVED - that the BRS press releases be noted.

1347. MINUTES - ENVIRONMENTAL EFFECTS WORKING PARTY

The Committee received the Minutes of the last meeting of the Environmental Effects Working Party held on 11th January 2012, a copy of which is inserted in the Minute Book.

With the leave of the Committee a member of the public enquired why the figures for the Felton monitor had not been submitted to the Working Party.

Mike Littleton undertook to circulate these figures with the draft minutes for this meeting.

RESOLVED - (1) that the Minutes of the Environmental Effects Working Party held on 11th January 2012 be noted.

(2) that a copy of the figures for the Felton monitor be circulated with the draft minutes for this meeting.

1348. ITEMS OF GENERAL INTEREST

(a) Draft Civil Aviation Bill

The Committee considered a report, a copy of which is inserted in the Minute Book, advising of the publication of the draft Civil Aviation Bill which will replace the current economic regulation duties of the aviation regulator, the Civil Aviation Authority (CAA), with a single primary duty to promote the interests of passengers.

RESOLVED - that the report be noted.

(b) CAA's DEVELOPMENT OF AN INDICATIVE AIRPORT LICENCE

The Committee considered a report, a copy of which is inserted in the Minute Book, advising of the publication by the Civil Aviation Authority (CAA) of a Discussion Document that sets out its initial thoughts on meeting the Secretary of State's request for advice on the preparation of an indicative Airport License to help support the passage of the draft Civil Aviation Bill through Parliament.

RESOLVED - that the report be noted.

(c) UK and Ireland Airspace Policy

The Committee considered a report, a copy of which is inserted in the Minute Book, advising that the UK Civil Aviation Authority and the Irish Aviation Authority have approved a joint policy on Performance-based Navigation to be implemented across the UK and Irish airspace.

RESOLVED - that the report be noted.

(d) New Flight Efficiency Targets

The Committee considered a report, a copy of which is inserted in the Minute Book, advising of the publication by the Civil Aviation Authority of new flight efficiency targets for consultation for NATS aimed at reducing aircraft carbon emissions, with bonus or penalty payments depending on NATS' performance.

RESOLVED - that the report be noted.

(e) Airport Body Scanners

The Committee considered a report, a copy of which is inserted in the Minute Book, advising -

- (a) that the European Commission had adopted legal guidelines which allowed airports and member states to use security scanners if they wished.
- (b) of the Secretary of State for Transport's decision on the use of security scanners at UK airports following the DfT's consultation on an interim code of practice for the use of such scanners.

RESOLVED - that the report be noted.

(f) EU Airports Package

The Committee considered a report, a copy of which is inserted in the Minute Book, advising that the European Commission had announced a comprehensive package of measures to help increase the capacity of Europe's airports, reduce delays and improve the quality of services offered to passengers.

RESOLVED - that the report be noted.

(g) National Infrastructure Plan

The Committee considered a report, a copy of which is inserted in the Minute Book,

advising of the Government's strategy for meeting the infrastructure needs of the UK economy in so far as aviation is concerned.

RESOLVED - that the report be noted.

(h) EU Emissions Trading Scheme

The Committee considered a report, a copy of which is inserted in the Minute Book, advising of the inclusion of aviation in the EU Emissions Trading Scheme with effect from 1st January 2012.

RESOLVED - that the report be noted.

(i) Reform of Air Passenger Duty

The Committee considered a report, a copy of which is inserted in the Minute Book, advising of the Government's response to its consultation on Air Passenger Duty.

RESOLVED - that the report be noted.

1349. DATE OF NEXT MEETING

The Chairman advised that the next meeting of the Committee would be held at 2.30 pm on Wednesday, 25th April 2012.

There being no further business the meeting was declared closed.