



AIRSIDE SAFETY ALERT

Reference	ASA 2021/05		
Date Issued	29/07/2021		
Issued By	Dan Jones	Position	Airside Operations and Safety Manager
Subject	VEHICLE AND EQUIPMENT PARKING STANDARDS		

An Airside Safety Alert (ASA) will be issued to communicate immediate safety concerns relating to operations, equipment or environment, and to highlight negative safety trends. It is the responsibility of all employers to ensure that relevant ASAs are brought to the attention of their staff.

1. OBJECTIVE

A reminder for all airside drivers/equipment operators of the expected airside parking standards.

2. SCOPE

This instruction is relevant to all colleagues working airside that hold an Airside Driving Permit.

3. INFORMATION

This Safety Alert is in response to a high number of recent observations of vehicles parked incorrectly:

- Blocking pedestrian routes
- Parked in the incorrect Equipment Parking Area (EPA)
- Left on a stand after a turnaround has been completed
- Overhanging the EPA boundary

4. INSTRUCTIONS

- Vehicles and equipment must be parked fully within the EPA boundary, designated by parallel red and white lines.
- Vehicles and equipment must only be parked in EPAs that are designated for the relevant company.
- Vehicles and equipment must not be parked on pedestrian walking routes (black and white zebra crossings, or green and white parallel lines).
- Vehicles and equipment must be returned to an EPA after an aircraft turnaround is complete. Failures to do so can result in the stand being blocked for a later arrival and result in delays.
- Aircraft steps should be positioned so that the high platform does not over-hang the road system and if possible is the furthest part (facing away) from the adjacent road.

If equipment is parked incorrectly, the driver or their operations department will be contacted to move it to an appropriate parking area.

See photos of right and wrong parking examples on page 2.

5. GENERAL ENQUIRIES

Enquiries should be submitted to **Airside Operations** on **01275 473705** or **07712 792235**.

