

BRISTOL AIRPORT
BYELAWS 2012

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1. INTRODUCTION

Bristol Airport Limited in exercise of the powers conferred on it by sections 63 and 64 of the Airports Act 1986, and of all other powers enabling it in that behalf, hereby makes the following byelaws which shall apply within Bristol Airport.

2. INTERPRETATION

2.1 Where the following words or phrases appear in these byelaws those words or phrases are to have the following meaning:

“Aircraft”	means any power-driven flying machine;
“the Airport”	means the aggregate of the land, buildings and works for the time being constituting Bristol Airport, shown delineated in red on the Plan;
“Airport Car Parks”	means together the areas within the Airport from time to time designated for the parking of private motor vehicles;
“the Company”	means Bristol Airport Limited, and where the context so requires references to the Company shall include a reference to any person engaged (whether by employment or otherwise) by the Company;
“Airport Official”	means any person authorised so to act by the Company;
“Airside”	means the area inside the security fence and beyond the Terminal Building security controls;
“Animal”	means any wild or domesticated animal that is brought onto the Airport;
“Authorised Stand”	Taxi means that part of the Airport designated for use by a Taxi;
“Constable”	means any person having the powers and privileges of a constable;
“Customs and Excise Acts”	has the same meaning as in the Customs and Excise Management Act 1979;

“Lost Property Office”	means any building or part of a building at the Airport which has been designated for that purpose by the Company;
“Plan”	means the plan attached to these byelaws;
“Pick Up/Drop Off Areas”	means the areas designated from time to time for picking up and dropping off passengers;
“Portable Entertainment Equipment”	means a radio, cassette player, compact DVD or mini disc player, television, computer games or any other device capable of transmitting audio sounds;
“Private Hire vehicle”	means a vehicle, other than a Taxi or public service vehicle, which is used for the purpose of carrying passengers for hire or reward and which is licensed under the Local Government (Miscellaneous Provisions) Act 1976;
“Road Traffic Enactments”	has the same meaning as in section 63(3) of the Airports Act 1986;
“Taxi”	means a hackney carriage licensed under section 37 of the Town Police Clauses Act 1847; and
“Terminal Building”	means the building or buildings at the Airport used as terminals for passengers arriving at or departing from the Airport.

1(2) These byelaws may be cited as the Bristol Airport Byelaws 2012.

3. PENALTIES

Any person contravening any of the following byelaws shall be liable on summary conviction to a fine which in respect of a contravention of:

- 3.1 byelaw 4.11 shall not exceed level 1 on the standard scale;
- 3.2 byelaw 5.19 shall not exceed level 2 on the standard scale;

3.3 byelaws 4.1, 4.2, 4.7, 4.8, 4.9, 4.10, 4.36, 5.1, 5.2, 5.5, 5.14, 6.1.1, 6.1.2, 6.1.3, 6.7, 6.8 and 6.12 shall not exceed level 4 on the standard scale; and

3.4 any other byelaws shall not exceed level 3 on the standard scale in each case as the standard scale has effect from time to time by virtue either of Section 37 (2) of the Criminal Justice Act 1982 or of an order under section 143 of the Magistrates' Courts Act 1980.

4. ACTS WHICH ARE PROHIBITED ABSOLUTELY

No person shall for any reason:-

4.1 Tampering with Aircraft

tamper or interfere with any Aircraft or anything used in connection with any Aircraft.

4.2 Entering Aircraft without authority

enter, climb upon or board any Aircraft without authority of the person in charge of it.

4.3 Tampering with equipment regulating access

tamper or interfere with or misuse any equipment, apparatus, etc used for or in connection with the control of access of persons or vehicles to any part of the Airport.

4.4 Parking Aircraft

except in the case of emergency, place or park an Aircraft other than in the place and position designated for that Aircraft by any Airport Official.

4.5 Security of Aircraft

fail to secure against movement or any unauthorised entry or tampering with any Aircraft.

4.6 Emergency stop switches

except in the case of any emergency, intentionally tamper or interfere with or misuse or operate any emergency stop switches or switch or lever of any escalator, travelator, lift or any other automatic conveyance for passengers upon or near to which a notice is displayed which states that it is only to be operated in case of emergency.

4.7 Interference with communication and navigation systems

operate or use any radio transmitter or other thing capable of emitting electrical interference in such a way as to adversely affect or be likely to adversely affect the operation of any communications, navigation or other systems at the Airport.

4.8 Tampering with communication systems

tamper with or misuse any telephone or telecommunications systems or apparatus provided for transmitting and receiving messages at the Airport.

4.9 **Fire**

cause an outbreak of fire.

4.10 **False warnings and alarms**

give a false bomb warning or a false fire, ambulance, or other emergency alarm.

4.11 **Smoking**

smoke or bring a naked light into or light any naked light in any place other than any place or places specifically designated by notice for that purpose.

4.12 **Notices**

fail to observe or comply with any notice prohibiting or restricting access to any part of the Airport.

4.13 **Direction by Airport Officials**

whether on foot or whilst driving neglect, fail or refuse to comply with an indication or direction given by any Airport Official or by any notice exhibited by or on behalf of the Company.

4.14 **Entrance to the Airport**

enter the Airport, except for a bona fide purpose.

4.15 **Animals**

fail to keep any Animal under control or permit any Animal to foul any footpath or building.

4.16 **Intoxication**

be drunk or under the influence of drugs or other intoxicating substance.

4.17 **Demonstrations and processions etc**

organise or take part in any demonstration, protest, procession or public assembly likely to obstruct or interfere with the proper use of the Airport or obstruct or interfere with the comfort and convenience or safety of passengers or persons using the Airport.

4.18 **Flags, notices and emblems**

display any flags, banners, notices or emblems which are threatening, abusive or insulting .

4.19 **Obstruction or interference**

4.19.1 intentionally obstruct or interfere with the proper use of the Airport or with any person acting in the execution of his duty in relation to the operation of the Airport; or

4.19.2 intentionally obstruct any other person in the proper use of the Airport.

4.20 **Refuse etc**

leave uncovered refuse containers on any part of the Airport or drop, leave, throw or otherwise deposit anything where doing so would or would be likely

to cause, contribute to or lead to damage to property (including Aircraft) or the defacement by litter, pollution or waste substances of any part of the Airport.

4.21 **Baggage trolleys**

remove from the Airport or misuse any baggage trolleys provided for passenger use.

4.22 **Wheelchairs**

remove from the Airport or misuse wheelchairs provided for passenger use.

4.23 **Loitering**

loiter on the Airport .

4.24 **Emergency entrances and exits**

obstruct, tamper with or otherwise interfere with any of the emergency entrances or exits at the Airport.

4.25 **Evacuation**

in an emergency fail to evacuate or remain in any building or place on the Airport when instructed to do so by a Constable, a member of the emergency services, an Airport Official or the Company.

4.26 **Requests to leave**

remain on the Airport, after having been requested by a Constable or an Airport Official to leave provided that no Airport Official shall request a person to leave unless he has reasonable grounds to believe that that person has committed or is about to commit a criminal offence or breach any byelaw.

4.27 **Return after request to leave**

having left the Airport in accordance with byelaw 4.26 re-enter the Airport except as a bona fide airline passenger and subject to any conditions of re-entry stipulated by a Constable or Airport Official.

4.28 **Request to remove vehicles or Animals**

allow any vehicle, Animal or thing to be on the Airport after its presence on the Airport has been forbidden by a Constable or an Airport Official provided that no Airport Official shall forbid the presence of any vehicle, Animal or thing unless he has reasonable grounds to believe that its presence has been responsible for or is about to be responsible for a criminal offence or breach of any byelaw.

4.29 **Return after request to remove vehicles or Animals**

having removed any vehicle, Animal or thing at the request of a Constable or an Airport Official allow that vehicle, Animal or thing to re-enter the Airport for a period of twenty-four hours thereafter and in any event without complying with any conditions of re-entry stipulated by a Constable or Airport Official.

4.30 **Unattended baggage**

leave any baggage or other item unattended anywhere within the Airport.

4.31 **Reporting damage**

without reasonable excuse fail to report damage howsoever caused to an Aircraft to a person having charge of it or its owner.

4.32 **Driving**

drive a vehicle in any part of the Airport without first being in possession of a current licence and any valid driving permit issued by the Company in each case necessary to drive the vehicle or where it is being driven.

4.33 **Private Hire Vehicles**

cause or permit a Private Hire Vehicle to enter the Airport for the purpose of loading or unloading passengers otherwise than from designated Pick Up/Drop Off Areas.

4.34 **Authorised Taxi Stands**

cause or permit any vehicle other than a Taxi to stand on an Authorised Taxi Stand.

4.35 **Abandonment of Vehicles**

abandon any vehicle on any part of the Airport.

4.36 **Unattended Vehicles**

leave any vehicle unattended on the road and/or forecourt to the front of any Terminal Building.

5. **ACTS WHICH ARE PROHIBITED WITHOUT CONSENT**

Unless the written permission of the Company has been first obtained or the act is performed by a person with lawful authority or reasonable cause or excuse in circumstances in which the obtaining of permission would be likely to hinder the person in so acting, no person shall:

5.1 **Cleaning of Aircraft**

clean, service or maintain Aircraft or any vehicle or other equipment in areas where such activities are prohibited.

5.2 **Running Aircraft engines**

run an Aircraft engine in a hanger or in any area which is not designated for that purpose.

5.3 **Taking vehicles into hangers**

take any vehicle into a hanger used for the manufacture, maintenance or storage of Aircraft.

5.4 **Refuelling**

fill or discharge from any container, including any part of a vehicle, liquid fuel in any place that is not approved for the purpose by the Company

5.5 **Annoyance to others**

sing, dance, shout, play a musical instrument, operate Portable Entertainment Equipment, portable public address equipment or behave in such a way as to give reasonable cause for annoyance to any other person.

- 5.6 **Entering and leaving the Airport**
enter or leave the Airport otherwise than through any authorised or designated gate or entrance or exit.
- 5.7 **Unauthorised areas**
enter any part of the Airport to which members of the public are not for the time being admitted.
- 5.8 **Public service vehicles**
enter the Airport with a public service vehicle not being a public service vehicle hired as a whole.
- 5.9 **Airside driving**
drive a vehicle Airside elsewhere than in areas designated for the driving of such vehicles.
- 5.10 **The Aircraft manoeuvring area**
with or without a vehicle enter that part of the Airport known as the Aircraft manoeuvring area without first obtaining the permission and clearance of Air Traffic Control.
- 5.11 **Walls, fences and barriers**
climb any wall, fence, barrier, railing or post.
- 5.12 **Electronic equipment**
use any equipment for the transmission, receipt, recording, reproduction or amplification of sound, speech or images for commercial purposes.
- 5.13 **Selling**
sell or distribute anything, offer anything for sale or hire, make any offer of the provision of services for payment or reward.
- 5.14 **Vehicles for hire**
offer his or any other vehicle for hire or perform any services in relation to the supply or hire of a vehicle.
- 5.15 **Advertising**
post, distribute or display any notice, advertisement, sign, circular or other written or printed matter except on premises which that person is authorised to occupy and when the posting, distribution or display is effected in accordance with the terms of his occupation.
- 5.16 **Begging**
beg or solicit funds or contributions of any kind.
- 5.17 **Betting and Gaming**
engage in bookmaking, gaming, betting or wagering or pay, receive, or settle bets with any other person.
- 5.18 **Passes and permits**
fail to wear a pass or permit issued to him by or on behalf of the Company so that it is reasonably visible at all times.
- 5.19 **Buildings and other structures**

remove, displace, deface or alter any structure, building or other property (including any notice), forming part of, or provided for, or in connection with the Airport.

5.20 **Grazing of Animals**

graze Animals.

6. **PROHIBITED ACTS ON PRIVATE AIRPORT ROADS AND OTHER PARTS OF THE AIRPORT TO WHICH ROAD TRAFFIC ENACTMENTS DO NOT APPLY**

On any private Airport roads or other parts of the Airport to which the Road Traffic Enactments do not apply no person shall:

6.1 **Conduct while driving**

drive a vehicle:-

6.1.1 dangerously (by which is meant to drive in such a manner where having regard to the circumstances such driving is likely to cause injury or damage to property);

6.1.2 without due care and attention, or without reasonable consideration for other persons using the Airport;

6.1.3 whilst drunk or under the influence of drink or drugs or other intoxicating substances; or

6.1.4 in excess of the speed indicated by a notice displayed on or adjacent to the road in question.

6.2 **Parking in time restricted areas**

leave or park a vehicle or cause it to wait for a period in excess of the permitted time in an area where the period of waiting is restricted by notice.

6.3 **Parking in prohibited areas**

wait leave or park a vehicle where waiting or parking is prohibited by notice.

6.4 **Nuisance**

use, cause or permit to be used, any vehicle in such a way as to cause or to be likely to cause, danger or nuisance to any person.

6.5 **Causing obstructions**

except in an emergency, when in charge of a vehicle cause or permit the vehicle to stand so as to cause any obstruction, or so as to be likely to cause danger to any Aircraft, person or property.

6.6 **Parking brake**

cause or permit any vehicle to be left unattended unless the parking brake or restraining device with which the vehicle is fitted is properly engaged.

6.7 **Road Traffic Enactments**

drive or cause or permit to be driven any vehicle which fails to comply with any braking, steering, lighting, tyre or electrical requirements which apply to that type of vehicle if it were to be operated on a road to which the Road Traffic Enactments apply.

6.8 **Fuel and exhaust systems**

use, cause or permit to be used any vehicle unless the condition of the fuel and exhaust systems is at all times such that no danger or nuisance is caused or is likely to be caused to any person or property.

6.9 **Observe signs**

without reasonable excuse on foot or whilst driving or propelling a vehicle neglect, fail or refuse to comply with an indication or direction given by:

6.9.1 a traffic or pedestrian sign erected and displayed by or with the consent of the Company placed on or near such parts of the Airport;

6.9.2 any road markings; or

6.9.3 an Airport Official or Constable for the time being engaged in the regulation of traffic or pedestrians.

6.10 **Safety**

use, cause or permit a vehicle to be used unless:

6.10.1 it is in such condition; the number of passengers carried by it; the manner in which any passengers are carried in it; the weight, distribution, packing and adjustment of the load of the vehicle are such that no danger is caused or is likely to be caused to any person in or on the vehicle or on the Airport, and

6.10.2 any load carried by the vehicle is at all times secured so that neither danger nor nuisance is caused or is likely to be caused to any person or property by reason of the load or any part thereof falling or being blown from the vehicle.

6.11 **Driving in designated areas**

without permission of the Company drive or park or wait in or leave any vehicle otherwise than in areas designated by the Company.

6.12 **Driving in Aircraft manoeuvring areas**

except in an emergency, cause or permit vehicles, or Aircraft servicing equipment or persons to enter those parts of the Airport designated for the surface movement of Aircraft including the manoeuvring area, aprons and any part of the Airport provided for the maintenance of Aircraft except those parts specifically designated by the Company for use by vehicles, Aircraft servicing equipment or persons.

6.13 **Stopping when requested to do so**

fail to stop when required by a Constable or an Airport Official so to do.

6.14 **Following directions and regulations**

fail to comply with any direction for the regulation of traffic given by a Constable, any Airport Official or any notice.

6.15 **Parking in designated areas only**

park a vehicle other than in a place designated for that purpose.

- 6.16 **Request for removal of vehicle**
when in charge of a vehicle, fail to remove it from any parking place when required to do so by a Constable or an Airport Official.
- 6.17 **Leaving vehicles unattended**
6.17.1 leave any vehicle unattended when its engine is running; or
6.17.2 leave any vehicle without removing the ignition key from the vehicle.

7. TAXIS

- 7.1 **Authorised Taxis only**
No person shall cause or permit a Taxi to be available for hire or load passengers unless:
7.1.1 authorised in writing to do so by the Company; and
7.1.2 he does so from an Authorised Taxi Stand.
- 7.2 **Maximum permitted number of Taxis**
No person shall cause or permit a Taxi to stand on an Authorised Taxi Stand in excess of the maximum permitted number of Taxis as indicated by any notice displayed there.
- 7.3 **Entering buildings**
No person shall for the purpose of plying for hire with a Taxi or obtaining fares enter any building or intentionally obstruct any carriageway, footpath or building or act in such a manner as to give reasonable grounds for annoyance.
- 7.4 **To be available for immediate hire**
No person shall leave a Taxi on any Authorised Taxi Stand unless willing to be hired immediately.
- 7.5 **Disabled Taxis**
No person shall allow a disabled Taxi to be left on an Authorised Taxi Stand longer than is reasonably necessary to effect removal unless such disablement is temporary and is remedied without delay.
- 7.6 **Cleaning Taxis**
No person shall wash down or clean out a Taxi on an Authorised Taxi Stand.
- 7.7 **Badges**
No person shall when operating as a taxi driver arriving at an Authorised Taxi Stand fail to display or produce his badge to a Constable, traffic warden or Airport Official when requested to do so.
- 7.8 **Conduct on Authorised Taxi Stand**
Where an Authorised Taxi Stand is laid out or marked in such a manner that Taxis may only stand one behind the other, as soon as the first Taxi in this line is hired, the drivers of all other Taxis standing on the Authorised Taxi Stand shall drive their vehicles forward each one space, and spaces at the Authorised Taxi Stand shall not be filled in any other manner.
- 7.9 **Assisting passengers**

Taxi drivers shall when requested by a person who hires or seeks to hire the carriage:

- 7.9.1 give reasonable assistance in loading and unloading luggage;
- and
- 7.9.2 convey only a reasonable quantity of luggage.

8. ACCIDENTS

8.1 Accidents on Company property

Where any accident involving a vehicle occurs on any part of the Airport which is not a public road and as a result:-

- 8.1.1 personal injury is caused; or
 - 8.1.2 damage is caused to any vehicle, Animal or other property.
- the driver shall stop and:
- 8.1.3 give his name and address;
 - 8.1.4 the name and address of the owner of the vehicle;
 - 8.1.5 the registration number or identification marks of the vehicle;
 - and
 - 8.1.6 details of the accident to a Constable or Airport Official or any other person having reasonable grounds for requiring them, as soon as reasonably practicable but, in any event, no later than 24 hours after the accident.

8.2 Accidents involving Aircraft

Where, on any private part of the Airport, any accident involving an Aircraft occurs:

- 8.2.1 if present at the time of the accident, the Aircraft captain (or, if the Aircraft is being towed, the tug-driver) shall stop and give:
 - 8.2.1.1 his name and address;
 - 8.2.1.2 the name and address of the person who is the Operator at the time of the accident;
 - 8.2.1.3 the identification marks of the Aircraft; and
 - 8.2.1.4 details of the accidentto a Constable or Airport Official or any other person having reasonable grounds for requiring them, as soon as reasonably practicable but, in any event, no later than 2 hours after the accident;
- 8.2.2 the driver of any vehicle involved shall stop and give:
 - 8.2.2.1 his name and address;
 - 8.2.2.2 the name and address of the owner of the vehicle;
 - 8.2.2.3 the registration number or identification marks of the vehicle;
 - 8.2.2.4 details of the accident; and
 - 8.2.2.5 details of third party insurance cover

to a Constable or Airport Official or any other person having reasonable grounds for requiring them, as soon as reasonably practicable but, in any event, no later than 2 hours after the accident.

9. LOST PROPERTY

9.1 Obligations of finder

Subject to the provisions of the Customs and Excise Acts, any person (other than a member of staff of the Airport, an Airport Official or a Constable) who finds property on any part of the Airport to which the public or passengers have access or in any vehicle owned or operated by or on behalf of the Company (but not on board an Aircraft, in a Taxi or on premises let by the Airport Company) to which these byelaws apply shall hand it as soon as reasonably practicable in the state in which he finds it to a member of staff of the Airport, an Airport Official or a Constable and inform that person of the place and circumstances in which it was found.

9.2 Obligations to recipient

9.2.1 Subject to any provisions of the Customs and Excise Acts, and paragraph 9.2.2 below, any member of staff of the Airport or an Airport Official or Constable to whom property is handed pursuant to byelaw 9.1 or who himself finds any property to which these byelaws apply shall, as soon as reasonably practicable and in any case before leaving the Airport, deliver such property for safe custody in the state in which it comes into his possession to the Lost Property Office and inform a member of staff of the Airport or an Airport Official at the Lost Property Office of the circumstances in which it was found.

9.2.2 If before any lost property shall have been delivered for safe custody to the Lost Property Office under byelaw 9.2.1, it is claimed by a person who produces evidence to the reasonable satisfaction of the member of staff of the Airport or an Airport Official or Constable, as the case may be, that he is the true owner, it shall be returned to that person, forthwith, without fee, provided he gives his name and address.

9.3 Lost property records

All lost property shall be kept for a period of not less than 3 months, and a record shall be kept showing particulars of the lost property including details of the circumstances in which it was found for a period of not less than 12 months.

9.4 Where ownership is ascertainable

Where the identity of the owner of any lost property is ascertainable the Company will notify the owner that the lost property is in their possession and may be claimed in accordance with these byelaws.

9.5 Exception to byelaw 9.4

Where official documents, including passports are found the Company shall wherever practicable return these forthwith to the appropriate government department or other body responsible for issuing, controlling or dealing with them.

9.6 Claims

If any lost property is claimed and the claimant provides evidence to the reasonable satisfaction of the Company that he is the owner and gives his name and address the lost property will be returned to the owner.

9.7 Disposal of Property

9.7.1 If any lost property is not claimed by or delivered to its owner within three months, the Company shall be entitled to sell it for the best price that can reasonably be obtained or, in the case of items of negligible value, dispose of it as they think fit.

9.7.2 The Company shall or be required to retain property of a negligible value for 28 days after which the Company shall be entitled to sell it at the best price that can reasonably be obtained or dispose of it as they think fit.

9.7.3 The Company shall be required to retain property of a perishable nature for 48 hours after which, the Company shall be entitled to sell it at the best price that can reasonably be obtained or dispose of it as they think fit.

9.7.4 The Company shall be entitled to deduct from the proceeds of sale of any lost property its reasonable storage and sale costs. The Company shall retain the balance for 12 months from the date of the sale in case of any claim by the true owner. After 12 months the Company shall pay the proceeds of the sale of any lost property to a charity of its choice.

9.8 Opening packages

The Company is entitled to open up and examine the contents, or require the claimant to open up and submit the contents of any lost property for examination.

10. GENERAL

10.1 Where a Constable or Airport Official reasonably suspects that an offence against any of these byelaws has been committed by a person, that person shall, upon being required to do so by a Constable or an Airport Official, correctly state his name and address and the purpose of his being on the Airport.

10.2 No Airport Official shall exercise any powers under any of these byelaws without producing written evidence of his authority.

11. REVOCATION OF BYELAWS

All previous byelaws of the Airport are hereby revoked.

The **COMMON SEAL** of

BRISTOL AIRPORT LIMITED affixed is authenticated by:

Director

Secretary

Dated

The foregoing byelaws are hereby confirmed by the Secretary of State for Transport and shall come into operation on the day of 2012.

SIGNED BY

.....

John Parkinson
Head of Airports Policy Division by Authority of the Secretary of State