

**OPERATIONAL SAFETY INSTRUCTION**

Version A

Issued 22/09/2022

Airside Pedestrian Routes

Issued By Airside Operations
Co-ordinator

Ref BRS-OSI-GO-020

It is the responsibility of all employers to ensure that relevant OSIs are brought to the attention of their staff. However, individuals remain responsible for their own actions and those who are in any doubt should consult their Supervisor or Manager.

1. INTRODUCTION

This instruction provides guidance to the airside community on the permitted walking routes around the airside aprons and the access routes to contact and non-contact stands.

Aviation House is the primary airside access point for all pedestrians. From here there are four routes available, depending on the person's airside destination.

Pedestrian walkway markings are installed from Aviation House, westbound from stand 23 to stand 39, adjacent to the northern roadway system.

Flight crew should refer to BRS-OSI-MSC-003 Aircrew Access to Stands, in addition to this OSI.

2. ACCESS TO THE EASTERN ARON

There is no external pedestrian route between Aviation House and the Airside Terminal Forecourt.

From Aviation House, pedestrians shall access the eastern apron pedestrian route from the Western Walkway, on the second floor of the building.

Pedestrians should walk through the 'departures' lane of the walkway, towards the terminal building, until reaching the double doors on the left hand side, signposted 'Staff Route: Northside House and East Apron', see below. Pedestrians should proceed through these doors and down the stairs shall enable access to the Terminal Forecourt, opposite Gate 1, where the Eastern Apron pedestrian route commences.



All persons swiping through this door must ensure that the door is securely closed behind them, prior to descending the staircase. Appendix A shows a drawing of the route around the Eastern Apron.

Pedestrians are free to access the Eastern Apron using other routes but must join a defined pedestrian route when reaching the external apron area.

Four gates are installed on the airside terminal forecourt, which segregate passenger crossing points and the pedestrian walkway. Ground handling agents are responsible for ensuring that these gates are closed and passenger boarding routes are secure, prior to coach boarding commencing.

3. ACCESS TO THE WESTERN SERVICE ROAD AND SUPPORTING FACILITIES

From Aviation House, pedestrians should access the apron from the ground floor and follow the routes to the north of the ATC Tower to reach their destination.

Please refer to the route drawing in Appendix B.

4. ACCESS TO THE WESTERN APRON

Pedestrian markings are installed that link Aviation House to stands 23-26, and onwards to the western apron perimeter route.

Pedestrians should exit Aviation House on the ground floor and proceed to the apron perimeter route to access their destination.

This route should be used by operational staff who cannot access the western apron stands or infrastructure by vehicle.

The marked walkway does not extend to the head of each stand. Where there is no pedestrian crossing to the destination stand, staff should proceed onto stand via the head of stand road without entering or crossing a cul-de-sac. An example of the western perimeter route is shown below:



Please refer to the route drawing in Appendix B.

5. ACCESS TO THE FUEL FARM/UNDERCROFT

Only those persons working within the Fuel Farm or Undercroft area, may access these areas from Aviation House, following the head of stand road from stand 22 eastbound.

This route is defined in Appendix A.

6. GENERAL RULES

- The marked pedestrian routes must always be followed where available.
- Pedestrians must not walk along or across apron roads (except where there are pedestrian markings), in apron cul-de-sacs or across aircraft stands without a specific job-related reason (e.g., flight dispatcher, aircraft pushback team).

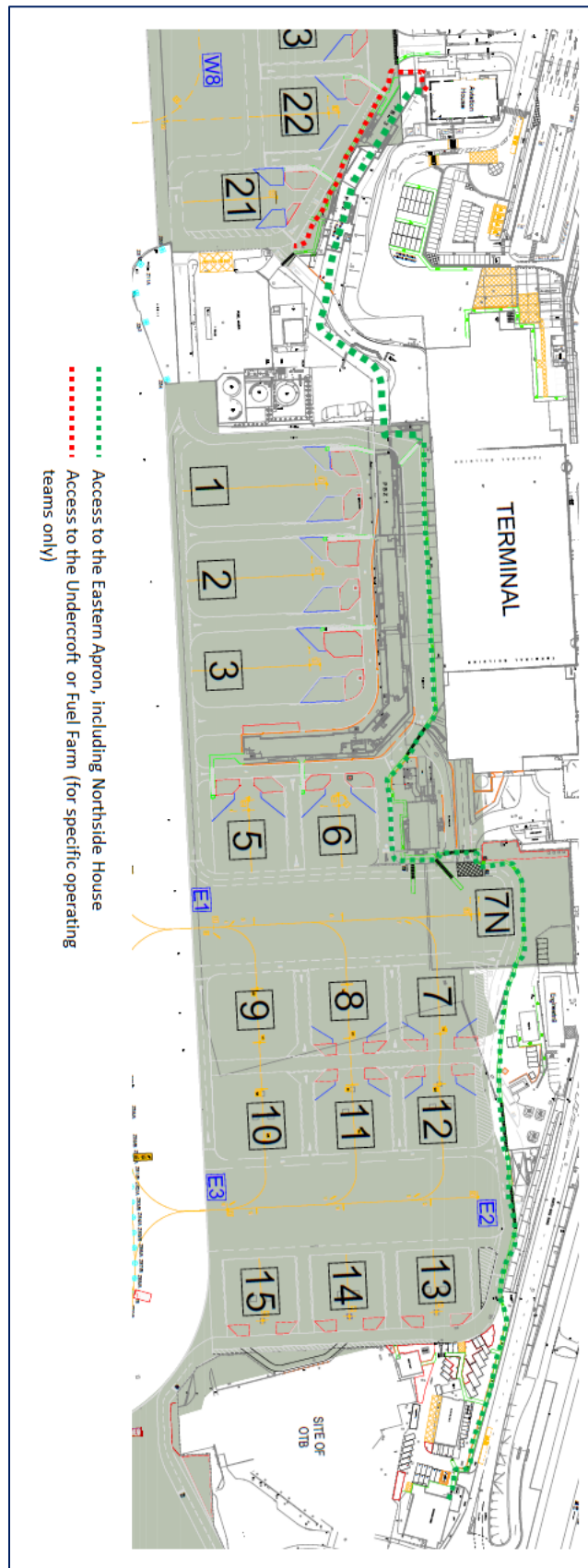
- No pedestrian access to the undercroft is permitted, except for undercroft baggage handling teams or for safety or security reasons.
- Some pedestrian routes will cross narrow drainage channels; pedestrians must ensure that they are wearing suitable footwear.
- Pedestrians may encounter kerbs on some pedestrian routes. Kerbs are painted to increase visibility.

7. GENERAL ENQUIRIES

Any enquiries should be addressed to Airside Operations on **01275 473705** or **07712 792235**.

APPENDIX A

AIRSIDE PEDESTRIAN ROUTE – EASTERN APRON/FUEL FARM AND UNDERCROFT



APPENDIX B

AIRSIDE PEDESTRIAN ROUTE DRAWING – WESTERN APRON

