

Airport Consultative Committee

12th July 2023 @ 14:30 hours

Meeting held at Lulsgate House and virtually using Microsoft Teams

DRAFT Minutes of the Meeting

Present:

David Hall, Chairman

Councilor Laurie Vaughn - Wrington Parish Council (LV)

Councilor Jill Patch, Winford Parish Council (JP)

Councilor Hilary Burn, Cleeve Parish Council (HB)

Councilor Roger Wood, Yatton Parish Council (RW)

Joachim Steinbach Parish Council Airport Association (JSt)

John Savage Visit West

Neil Bromwich CBI

Graeme Gamble, Chief Operations Officer, Bristol Airport (GG)

Also in attendance:

Rupert Laurie, Commercial Director Bristol Airport (RL)

Jacqui Mills, Public Relations and Community Manager, Bristol Airport

Hannah Pollard, Head of Sustainability, Bristol Airport (HP)

Matthew Sharp, Planning Manager (MS)

Harry Ellis Corporate Affairs Executive (HE)

Whitney Love Sustainability Officer (WL)

Steve O'Donoghue National Air Traffic Services

Alicia Fox- secretary

DH welcomed the committee to the AGM and thanked the Airport for putting on a lunch for the committee.

DH reminded the committee that is a consultative committee for sharing questions and answers, it is not a political or adversarial meeting. He asked members to exhibit respect to all of those who attend the meetings.

3138. Public Participation None

SL is a local member of the community who is concerned about the expansion of the airport. A question was submitted in advance of the meeting and subsequently the answer was given to the member of the public and the committee. SL asked a further question following on from the response she received, SL was requested to send the question in and a response will then be given after the meeting.

MC also submitted a question in advance of the meeting and the response was shared. MC asked further questions but due to the detail it was requested these were sent in to the secretary and a if possible a response will be given.

3139. Introduction from Steve O'Donoghue National Air Traffic Services (NATS)

DH welcomed SO to the meeting and advised members following the request after a tour of the Air Traffic Control Centre and the technical questions around CAP1616 that it would be beneficial for SO to attend the meetings in an advisory capacity.

SO introduced himself and told the committee he has always worked in Air Traffic Control and started working for NATS 8 years ago and has been based at Bristol for 6 years.

HB asked when the next consultation for the CAP1616 will be?

SO advised they are in stage 3 but it is very dynamic and needs to be unpicked. The airports have been put into clusters to work out the strategy and then that needs to be approved.

GG said he believed they would be looking at 2024 Quarter 1 or 2 for the next stage of the consultation but the committee will be kept updated.

3140. Election of Vice-Chairman for 2023/24

Neil Bromwich nominated himself for the role of vice chair and advised he would like to represent the whole committee with a fair approach and a good awareness of the issues on the committee.

DH took a vote which was 5 in favour, 1 abstention and 0 against.

Neil was then welcomed as Vice chair for 2023/2024.

3141. Membership of the Committee 2023/24 (report attached)

This was noted by the committee.

3142. Apologies for Absence

Dave Lees, Chief Executive officer, Bristol Airport

Carl Symonds Airlines operating from the Airport

Wendy Walker Passenger interests /ABTA/ATOL

Richard Capps TUC, Bristol and South West Region

Councillor Paul Goggin Bristol City Council

District Councillor Steve Hogg North Somerset Council

Robert Durie Business West and Bristol Chamber and Initiative

Councillor Robin Moss Bath and North East Somerset Council

3143. Declarations of Interest for Local Authority Elected Members

None

3144. Constitution A copy of the Committee's updated Constitution is attached for Members (including guidance notes)

Parish Council Airport Association to be amended to say Parish Councils Airport Association

Agreed by all members.

DH advised in the October meeting a review of the Constitution will take place to ensure the committee is working as effectively as possible. He has also said a Code of Conduct based on the DfT guidelines will be circulated in advance for discussion at the meeting.

DH also wants to revisit the purpose of the EEWP and for the ACC members to have a better understanding of the Transport Forum and Community Fund committee. Although the Community Fund Committee is not a working party of the ACC he feels it would be beneficial to the committee to fully understand roles.

3145. Dates and Times of Meetings of the Consultative Committee for 2023/24

It is recommended that meetings be held at 2.30pm in the Bristol Room, Bristol Airport, on the under-mentioned dates

- Wednesday 18th October 2023
- Wednesday 17th January 2024
- Wednesday 17th April 2024
- Wednesday 17th July 2024 AGM

3146. Minutes from 19th April 2023 (previously circulated)

- The minutes were agreed as a true record of the meeting.

- Matters arising from previous meetings

JP raised about litter picking.

JM- told the committee about a successful litter picking day out for the airport staff during which they collected 12 bags of rubbish. The airport have also committed to paying for monthly litter picks to be carried out around Felton and Winford.

HB asked what incentives are being given to airlines to bring in the neo modernized aircrafts?

JM said that this was commercially sensitive data and down to the airlines to share.

3147. Chapter 10 (Aviation) of the CCC report of June 2023

DH asked JSt what the reason was for the request for this to be on the agenda.

JSt said the document was an interesting read and quoted a sentence from the document.

'No airport expansions should proceed until a UK-wide capacity management framework is in place to annually assess and, if required, control sector CO2 emissions and non-CO2 effects.'

He feels there is a huge discrepancy between what Bristol Airport is legally allowed to do and what is morally correct. Bristol Airport claim to be leading the way on the environmental front and yet the national targets are not being observed.

JM highlighted that this document is national policy and not for Bristol Airport to pursue.

HB said the decision to expand and going against WECA, local governments and the public she feels there is very little they can do to change national policy and that Bristol Airport should be decreasing emissions for the future but instead have decided to progress with the expansion.

3148. PCAA request to join the Environmental Effects Working Party

JSt feels the PCAA would be a beneficial addition to the EEWP. JP and HB agreed that JSt as PCAA representative would be good.

Unanimous vote on the agreement of the PCAA to join the EEWP.

3149. Draft Noise Action Plan

HP advised the members that after valuable feedback they would like to offer an additional meeting for the EEWP members to meet and discuss any questions they have regarding the Noise Action Plan.

HB expressed her frustration that her questions had not been answered.

DH advised the questions are complex and we need to allow the airport team time to respond.

HB suggested the EEWP meetings need to be held earlier.

AF confirmed to the committee that dates for the EEWP will be reviewed to ensure the timings work for questions to be turned around in time for the ACC meeting.

3150. Chief Executive Officer Report

Attached as appendix A

No questions.

3151. Policing at the Airport – Update from Sgt Rachael Hodges

Sgt Rachael Hodges introduced herself to the committee and advised that she will be giving an operational update. One of the major challenges her team have faced are the newly painted red lines in and around the airport.

RH said she believes the line colour change has not made a huge impact and given their small police team stated that managing the red line parking is 'practicably unpolicable'.

RH said that the red lines are the first stage and were needed before they could push back to the council. The next stage will be the signage that is going to go up stating 'no parking', 'no stopping' and 'no waiting'. If this is still unsuccessful then physical barriers would need to be considered. The last option and step is for static cameras to be put in situ, however this is only something the council can do.

JM thanked the airport police team for all their hard work and confirmed the airport are paying for new Waiting Zone signs to be put up along the A38.

RH said during the early evening they are directing traffic to the free waiting area but it is often full of taxis.

GG said he was pleased that the free waiting carpark is being used and they will need to have a think on how/where to expand this facility.

JSt asked whether it is a funding issue and if there were more police would it be better managed with the red lines.

GG said that the red lines alone will not be enough regardless of police funding and that it is the first step that was required before further action.

HB requested if an officer from NSC could attend an ACC meeting to provide more information that this would be beneficial. AF-will follow this up.

JS agreed that the carpark is not big enough and that this is a strategic issue and the airport need to look at the statistics based on car numbers to establish a suitable free waiting carpark.

GG confirmed the expansion of the free waiting carpark will be looked into.

RH continued with her update saying that they are predominantly based in the terminal where they deal with thefts and disruptive passengers. Other matters have included damage being done to parked cars in surrounding areas.

There has also been a successful operation led by Immigration and Trading Standards to shut down a meet and greet parking scam. 3 people were arrested.

Lastly RH said that the policing team are also monitoring the suitability and safety of taxis working on site.

3152. Questions to the Airport Management

Those received were shared with members prior to the meeting. No further questions.

3153. Planning Update

12mppa Planning Permission

- Following the High Court decision on the 12mppa planning permission, Bristol Airport Action Network applied to appeal to the Court Appeal. This application was denied on 10th May 2023. For legal purposes, 10th May is now the 'effective date'. A number of S106 legal obligations are triggered by the 'effective date' – including the submission of a replacement Airport Surface Access Strategy (subject to a recent engagement).
- Material to discharge five conditions was required to be submitted to NSC within specific timeframes. This material has been submitted (Ref: 22/P/1863/AOC) and (23/P/0176/AOC)
 - 8 – Air Quality Action Plan – (Discussions with NSC Officers continuing)
 - 9 - Climate and Carbon Change Action Plan - (Discussions with NSC Officers continuing)
 - 10 – Scheme for installation of electric vehicle charging points – (agreement in principle with Highway Officers)
 - 11 – Strategy for increasing number of electric taxis – (agreement in principle with Highway Officers)
 - 5 – Methodology for keeping within the 12mppa cap (Discussions with Officers continuing)
- Further material to discharge 12mppa conditions: (23/P/1039/AOC)
 - 20 & 25 – Integrated Landscape and Biodiversity Mitigation and Management Plans
 - 23 – Biodiversity Construction Management Plan
 - 24 – Scheme of Grassland Mitigation and Translocation
 - 30 – Groundwater Monitoring Plan (23/P/0918/AOC)

Permitted Development Consultations

- A permitted development consultation for a new intake electricity substation was submitted to NSC on 6th April. The reference number is 23/P/0766/AIN. The LPA had no comments to make.
- A permitted development consultation to sub-divide a boarding gate to create an additional gate was submitted on 4th May. The reference number is 23/P/0989/AIN. The LPA had no comments to make.

Update on Other applications submitted to North Somerset Council

- A prior approval for the installation of solar panels on the roof of the Snow Base was submitted to NSC on 5th April. The reference is 23/P/0723/SJA. The scheme was approved on 26th May. Along with the ground mounted panels south of the runway, the scheme will help to achieve the Airport's target of having 25% of its energy provided onsite.
- A non-material amendment for MSCP2 and the PTI was submitted to NSC on 5th April. The reference is 23/P0810/NMA. The scheme already has consent as part of the 10mppa permission, but we are looking to make some minor changes to the design. The NMA is accompanied by a permitted development consultation for onsite road layout changes to serve the scheme. Still awaiting a decision on this. Aiming to commence development in Quarter 4 2023 – the scheme will act as a gateway for millions of passengers arriving and leaving the airport, and will be the largest capital project ever seen at the airport (£50-55m).

Consultations and Applications to be Submitted in the Next Quarter

As previously reported, we are also looking to locate an EV Hub adjacent to Lulsgate House. A PD consultation for the new Hub is likely soon. Design is going through its final stages. The Hub will provide rapid and ultra rapid charging facilities for electric vehicles – meaning a charge time could be as low as 10 minutes. It will have a food and beverage offer, along with waiting facilities. We are looking to relocate the current free waiting area to be immediately adjacent to the new Hub, making this a more attractive designated waiting area, hopefully meaning fewer taxis and passengers waiting in inappropriate locations and residential areas.

A planning application to enclose the external roof terrace of the terminal building so it becomes part of the internal space is also expected to be submitted this summer. The external roof terrace is an under-utilised area of the terminal. Incorporating the area within the main terminal building will provide a more usable year-round space for passengers.

(Due to the nature of operational development, there is the possibility of additional GPDO requests / planning applications in the next quarter.)

HB queried why the Airport was trying to discharge the 12mppa cap. MS confirmed that the condition requires the Airport to provide a methodology for how we will ensure passenger numbers do not exceed 12 million. The Airport is attempting to agree and discharge the methodology. The cap will remain at 12 million.

3154. Appointment of Representative to serve on the Airport's Transport Forum for 2023/24

John Savage put himself forward to be the representative on the Transport Forum, this was unanimously agreed.

JS was thanked.

3155. 19. Annual Monitoring Report 2022 – BACC feedback

It was confirmed the AMR will be circulated with the draft ACC minutes. HB was disappointed that the EEWP have not been taken through the AMR.

It was agreed that any questions raised from the AMR can be covered in the additional EEWP meeting.

3156. 20. Airport Community Fund- Harry Ellis

Slides attached as appendix B

MS advised they will be working with NSC on the criteria for the community fund for the 12mmpa conditions.

HB asked if members will have a contribution into the criteria that will be set for the community fund?

MS said that Bristol Airport will provide information to NSC. NSC has to agree the fund, they may consult local parishes however there is no obligation to.

HB said Cleeve PC believe the current criteria are sufficient and would like similar criteria to be applied with the 12mmpa conditions.

JP said that Winford have written to NSC saying they support the current fund criteria.

NB advised that local authorities do not need to hold consultations when it comes to s.106 so believes it would be a good idea for local parish councils to write directly to NSC.

REPORTS FOR INFORMATION AND QUESTIONS

3157. Statistics (report attached)

(a) Passenger

(b) Aircraft movements

(c) Flyer volumes

HB will Multi storey 2 be completed before the airport hit 10mmpa?

MS the plan is the carpark will be completed in quarter 1 or 2 of 2025. This should be ready by the time of the 10mmpa trigger date, but it could be tight. If it is not ready at the time of 10mmpa being recorded, we will need to discuss with NSC.

3158. Reports:

- Draft Minutes – Environmental Effects Working Party and Environmental Monitoring Report (on website ASAP)
- Bristol Airport Local Community Fund (on website)

3159. Items of General Interest

HB said a member of the public enquired as to whether the land on the A370 by Bishops Road was still a public safety zone?

GG will come back to this question.

JM thanked HB for highlighting issues with the complaints telephone line. This is now being looked into internally. The phone line will be removed shortly once a postal address has been published.

HB asked if the telephone line could be reinstated after 3 months

JM confirmed they will be reviewing the phone line after it has been removed for 3 months.

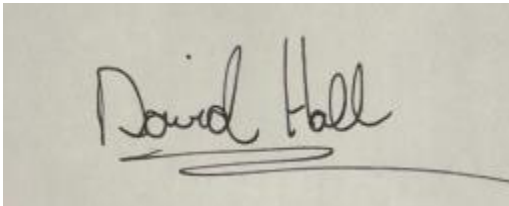
3160. Notification of Items of Business for the Next Agenda

- Constitution review
- David Eccles, Hydrogen South West
- Andy Wright, Disability Forum

3161. Any other business which the Chairman deems to be urgent

None

Meeting closed 4.25pm

A photograph of a handwritten signature in black ink on a light-colored surface. The signature reads "David Hall" in a cursive script. Below the name, there is a horizontal line that starts under the 'D' and extends to the right, ending under the 'l'.