

**Airport Consultative Committee**

**18<sup>th</sup> October 2023 @ 15:00 hours**

**Meeting held at Lulsgate House and virtually using Microsoft Teams**

**DRAFT Minutes of the Meeting**

**Present:**

David Hall, Chairman

Councilor Jill Patch, Winford Parish Council (JP)

Councilor Hilary Burn, Cleeve Parish Council (HB)-person

Joachim Steinbach Parish Council Airport Association (JSt)-person

Richard Capps TUC, Bristol and South West Region

Robert Durie Business West and Bristol Chamber and Initiative

Dave Lees, Chief Executive officer, Bristol Airport

**Also in attendance:**

Jacqui Mills, Public Relations and Community Manager, Bristol Airport

Clare Hennessy, Planning and Sustainability Director, Bristol Airport

Daniel Samson, Sustainability and Social Value, Bristol Airport

Matthew Sharp, Planning Manager (MS)

Harry Ellis Corporate Affairs Executive (HE)

Nicole Donnithorne, Executive assistant, Bristol Airport

Steve O'Donoghue National Air Traffic Services

Jo Chase, Bristol Airport

Tom Hack, Bristol Airport

Alicia Fox- secretary

**3162. Public Participation None**

Member of the public raised concerns regarding the complaints procedure. She had logged a complaint in September and was advised a response would be received within 7 working days, this was never done.

JM advised she will follow up with the complaints team.

The second point raised by the member of the public was regarding the extra Co2 being generated with the building work and why it was not detailed on the airports Carbon Road Map.

MS confirmed the extra Co2 had been accounted for and was covered under chapter 17 of the Environmental Statement (and Chapter 10 of the Environmental Statement Addendum) which sets out the estimate of the carbon structure. He confirmed this document could be found on the NSC website under supplementary documents linked to the planning application.

The member of the public asked if this could go on the main airport website so others could find it easier.

### **3163. Update on the Public Transport Interchange and Multi Storey 2 – from a customer perspective: Jo Chase**

JC shared slides and a run through video of the new Public Transport Interchange and Multi Storey The link for the video is here: <https://www.youtube.com/watch?v=IDjOosdEzwM&t=2s>

Key points that were flagged included:

- Improvements to the entrance and exit into the carpark
- New and improved network from the A38
- 1 way system
- Increased public waiting spaces and dry waiting shelters with toilet facilities.
- There will be ticketing services within the internal area to provide a smoother transition for passengers using the buses.
- Increased accessible parking bays which are also closer to the terminal.

JSt asked what the plan was for the 1900 spaces the airport were temporarily losing? There is concern if parking spaces are lost then the local communities will be impacted by on street parking.

MS confirmed a planning application had been submitted for land next to the silver zone to be used for 2700 parking spaces, this covered the 1900 temporarily displaced and an additional 800 to cover the airports increased passenger numbers. The airport are proactively trying to avoid any displacement parking within surrounding villages with the submission of this planning application.

JSt highlighted concerns with the road closures by National Grid.

JM confirmed the airport had been given no prior notice to the road closures for National Grid, NSC road works or the trees that are being felled. The airport requested communications to be shared with airport and these will then go out to the public.

HB asked following the incident at Luton airport, will sprinklers be installed? Also the trees/planting shown in the run through video are they just there for the video or a true view of the plan?

JC all areas of mitigation are being investigated and considered regarding the sprinklers. The video planting shows the real plans for the new development.

HB Cog loop 2 will be causing bat displacement what happens if the new site is not ready? With regards to the proposed cattle what will they be fed in the winter if there is not enough grazing for them? Grain and straw are not environmentally friendly.

MS confirmed the new location will be ready by the end of October/ early November. He also confirmed the airport are exploring the option of allowing the cattle already using the neighboring land to use the Airport land, rather than acquiring our own grazing animals.

HB highlighted following a report that Bristol Airport is the most expensive to get to on public transport and asked if reductions would be made?

TH was aware of the report but did say it was not fully accurate as it did not show the discounts that were available. The public transport is provided by the airport and needs to be viable, they have not increased their price and have no plans to do so but were also planning to look at targeted reductions in certain areas.

JP was concerned that the drop off areas was not big enough and with the closure of a zebra crossing the congestion was worse.

JC advised this matter has been monitored over the last week and they have actually seen an improvement in the congestion.

TH also advised his team have made changes to help rectify the situation.

#### **3164. Update on bus services A1 and A3 (including Worle Train Station) buses, and West Link services- Tom Hack**

Slides attached as appendix A. No questions from the members

#### **3165. Apologies for Absence**

DH advised the committee District Councilor Steve Hogg had given his resignation to NSC and wanted to thank SH for his contribution of the past few years. We now need to wait for NSC to confirm who the representative will be.

John Savage Visit West

Councillor Paul Goggin Bristol City Council

Wendy Walker Passenger interests /ABTA/ATOL

Councillor Robin Moss Bath and North East Somerset Council

Neil Bromwich CBI-possibly will dial in

Carl Symonds Airlines operating from the Airport

Councilor Roger Wood, Yatton Parish Council (RW)

Councilor Laurie Vaughn - Wrington Parish Council (LV)

Councillor Catherine Gibbons- Weston Town Council (CG)

Hannah Pollard, Head of Sustainability, Bristol Airport (HP)

### **3166. Declarations of Interest for Local Authority Elected Members**

None

### **3167. Minutes from 12<sup>th</sup> July 2023 (previously circulated)**

- The minutes were agreed as a true record of the meeting.
- Matters arising from previous meetings

### **3168. Chief Executive Officer Report**

Attached as appendix B

No questions.

### **3168. Constitution amendment proposals/ discussion to then be agreed at the January meeting (current constitution attached)**

There was a discussion with the members around the following suggestions:

- NSC head of planning (or representative) attending the ACC meetings in an advisory capacity

This was met with mixed views of the committee and it was felt that if there was an agenda item which would benefit from the presence of the head of planning/ transport/ tourism from NSC that they would be invited to the meeting but not with an open invitation.

- Structure of the ACC to remain with 4 meetings per year and the EEWP to have 4 meetings a year but these could be more flexible to ensure they are productive.

- Circulation of the pack to be 2 weeks in advance of the meeting and members to submit questions 1 week in advance. Where possible the answer will be provided at the meeting unless particularly technical.

The above points will be written into the constitution for agreement in January's meeting.

### **3169. Planning update**

#### **12mppa Planning Permission**

Following the Court of Appeal decision, the effective date was set at 10th May. A number of S106 legal obligations are triggered by the 'effective date' – including the creation of a replacement Airport Surface Access Strategy. The Bristol Airport Transport Forum has helped shape this document which should be ready for next month.

Material to discharge five conditions was required to be submitted to NSC within specific timeframes. This material has been submitted (Ref: 22/P/1863/AOC) and (23/P/0176/AOC)

- 8 – Air Quality Action Plan – (Discussions with NSC Officers continuing)
- 9 - Climate and Carbon Change Action Plan - (Discussions with NSC Officers continuing)
- 10 – Scheme for installation of electric vehicle charging points – (agreement in principle with Highway Officers)
- 11 – Strategy for increasing number of electric taxis – (agreement in principle with Highway Officers)
- 5 – Methodology for keeping within the 12mppa cap (Discussions with Officers continuing)

Further material to discharge 12mppa conditions: (23/P/1039/AOC)

- 20 & 25 – Integrated Landscape and Biodiversity Mitigation and Management Plans
- 23 – Biodiversity Construction Management Plan
- 24 – Scheme of Grassland Mitigation and Translocation
- 30 – Groundwater Monitoring Plan (23/P/0918/AOC)

Continuing to work with NSC to address matters and make progress.

#### **Update on Other applications submitted to North Somerset Council**

- A non-material amendment for MSCP2 and the PTI was submitted to NSC on 5 th April. The reference is 23/P0810/NMA. The scheme already has consent as part of the 10mppa permission, but we are making some minor changes to the design. The NMA was approved on 24 July 2023.
- An application to discharge 11 conditions relating to the MSCP2/PTI was submitted on 30 August 2023. NSC targeting determination date of 25 October 2023.

- A planning application to enclose the terminal building airside roof terrace to enable the space to become part of the main terminal building was submitted on 14 July 2023 (23/P/1509/FUL). It was approved on 31 August 2023.
- An application to use land known as Cogloop2 for the temporary use of 2,700 car parking spaces was submitted on 1 August 2023. The land is needed to compensate for the spaces that will be temporarily lost during the construction of MSCP2/PTI. The NSC target determination date is 20 November 2023. We are hopeful of commencing construction in January.

### **Permitted Development Consultations**

- A permitted development consultation for the creation of 61 parking bays for staff only parking adjacent to Silver Zone was submitted on 14 August. The reference was 23/P/1765/AIN. The LPA concluded the scheme was permitted development on 20 September.
- A permitted development consultation for a hydrated vegetable oil storage tank was submitted on 27 September 2023. The HVO is a fossil-free diesel replacement fuel expected to result in a reduction in carbon emissions by over 90%. As part of our commitment to carbon reduction, the majority of our landside buses will be converted to HVO so we will be able to witness more immediate benefits prior to the transition of the full fleet to zero emission vehicles by 2030 (23/P/2158/AIN).
- A permitted development consultation for a new section of airside road was submitted on 4 October 2023 (23/P/2202/AIN) – The new section will help improve visibility of aircraft turning from the taxiway on the ramp. It will also create additional space south of the existing fuel facility which will allow for possible alterations in the future.

### **Consultations and Applications to be Submitted in the Next Quarter**

A planning application to enclose the external roof terrace of the terminal building so it becomes part of the internal space was approved in August. A minor alterations to the scheme, enabling floorspace to be created beneath the extension will be submitted. The roof height of the proposal will not change.

Progress continues in relation to the EV Hub scheme but no precise details when this will be submitted.

(Due to the nature of operational development, there is the possibility of additional GPDO requests / planning applications in the next quarter.)

### **REPORTS FOR INFORMATION AND QUESTIONS**

#### **3171. Statistics (report attached)**

- (a) Passenger
- (b) Aircraft movements
- (c) Flyer volumes

### **3172. Reports:**

- Draft Minutes – Environmental Effects Working Party and Environmental Monitoring Report (on website ASAP)
- Bristol Airport Local Community Fund (on website)  
HE gave the committee an update.

So far in 2023, £171,000 has been granted from the Local Community Fund to 51 local projects, this includes over £70,000 to 28 properties who have applied for a grant from the Noise Insulation Scheme.

At the last Local Community Fund meeting in September, £12,600 was granted towards:

1. King George's Field, Cleve - Solar Panel Installation
2. Brockley Parish Council- Road improvements
3. Bristol Avon Rivers Trust - Community volunteer project

### Other Community Engagement Activities

Three school and college engagement sessions have taken place since the last ACC meeting. These sessions have involved over 360 students. This includes an Insights Day at the airport for students from Weston College and a session with Clevedon School Sixth Form which focused on the sustainability initiatives at Bristol Airport.

Other events have been a litter pick on Felton Common and the A38 by the Airport Tavern and a Plane Spotters event which raised money for the airport's charity of the year – the British Heart Foundation.

HB asked if the conditions on the community fund had changed yet following the planning approval

JM advised this has not yet come into effect but there will be a bigger update in January.

JM provided an update following an evening with the Parish Councils at which she asked them to send in their biggest three concerns the airport are now working through the issues raised and will be going back to the Parish Councils with an update.

JP asked if there can be extra signage on the layby on the A38

JM confirmed she is speaking with NC and extra signage is being produced and funded by the airport. JM asked if the members would like the police to attend the next meeting for an update.

It was agreed this would be useful.

HB asked how the airport will encourage suppliers to be using electric vehicles and that it would be good to see the targets that are set.

MS said that when the ASAS is public the airport can use that to see what measures they can take to work with their suppliers.

### **3173. Items of General Interest**

HB asked if following the Easyjet press release regarding direct carbon removal techniques if they could attend an ACC meeting.

DL agreed it would be a good presentation and was happy to take it away and see what could be done.

JP advised GKN Technical Director would be happy to attend the ACC and give a presentation.

**3174. Notification of Items of Business for the Next Agenda**

Andy Wright from the Disability Forum will attend and a presentation on Hydrogen.

HB advised she had submitted 3 complaints with no response

JM confirmed she will take this matter away and look into it. JM will arrange a presentation on the complaints procedure

**3175. Any other business which the Chairman deems to be urgent**

None

**Meeting closed 4.36pm**