

DRAFT MINUTES OF THE MEETING OF THE BRISTOL AIRPORT CONSULTATIVE COMMITTEE

HELD USING MICROSOFT TEAMS ON 15TH JULY 2020

Meeting commenced: 2.30pm

Meeting concluded: 3.55pm

Present:

Barry Hamblin	Chairman
Ian Porter	Vice Chairman
Dave Lees	Chief Executive of Bristol Airport
Neil Bromwich	CBI
Robert Durie	GWE Business West
Wendy Walker	Passenger interests /ABTA/ATOL
Councillor Steve Hogg	North Somerset Council
Councillor Hilary Burn	Cleeve Parish Council
Councillor Gill Patch	Winford Parish Council
Councillor Joachim Steinbach	Wrington Parish Council

Also in attendance:-

Simon Earles, Planning and Sustainability Director, Bristol Airport

Jacqui Mills, Public Relations Manager, Bristol Airport

James Shearman, Head of Sustainability, Bristol Airport

Alicia Fox/ Vicky Brice, Secretary and three members of the public.

On behalf of the Airport Consultative Committee Vicky Brice was thanked for her hard work as secretary. Bristol Airport management also thanked Vicky and wished her the best for future endeavours.

Due to an ongoing technical issue experienced by the Chairman, the Vice Chairman chaired the meeting.

2013. Appointment of Chairman-

Barry Hamblin (Under the constitution, the Chairman had previously been elected for a three-year period (2019-22) The vote was carried out by an advanced notice and the Chairman was appointed.

Resolved: that Barry Hamblin be appointed as Chairman for the period 2019-2022.

2014. Membership of the Committee 2020/21

Some members felt that instead of officers being the representative from NSC they should be elected members who are held accountable by their constituents. The secretary advised that Richard Kent will

no longer be the NSC representative and Jane Harrison (Head of Economy) or one of her team members will be his replacement.

Dave Lees advised having officers from NSC on the ACC offer expertise which benefit the ACC. Further conversation to take place outside the meeting with regards to NSC officers.

Resolved: The membership list was reviewed and agreed it was accurate.

2015. Apologies for Absence

The Chairman of the meeting.

Cllr Porter welcomed all to the meeting. Apologies for absence had been received from Richard Kent (Head of Development Management, North Somerset Council) Rachel Seward Airlines operating from the Airport Richard Capps TUC

2016. Declarations of Interest for Local Authority Elected Members - none

2017. Election of Vice-Chairman for 2020/21- Ian Porter There was an advanced notice and vote for the Vice Chairman.

Resolved: Vice-Chairman Ian Porter was re-elected for 2020/21

2018. Appointment of Secretary for 2020/21- Alicia Fox There was an advanced notice and vote for the appointment of secretary.

Resolved: Alicia Fox would replace Vicky Brice as secretary for 2020/21

2019. Constitution

The members discussed the constitution which had been circulated prior to the meeting. Paragraph 5 to be reviewed if required after the meeting around officer's replacement.

Resolved: that the constitution be approved, as circulated.

2020. Dates and Times of meetings of the Consultative Committee for 2020/21

Meetings as follows: 2.30pm to be held in the Bristol Room, Bristol Airport on the under-mentioned dates:

Wednesday 21st October 2020

Wednesday 27th January 2021

Wednesday 28th April 2021

Wednesday 14th July 2021 AGM

Resolved: the days and times for the meetings were confirmed.

2021. Minutes – 22nd January 2020 (previously circulated)

a) Confirmation of Accuracy Resolved: that the minutes of the meeting held on 22nd January 2020 be confirmed as a correct record and be signed by the Chairman.

b) Matters Arising- None

2022. Public Participation- in accordance with the constitution

A question was asked relating to raw air quality reading during lockdown. Airport management confirmed that the airport has continued to monitor air quality during the lockdown period. As with data of this type, all sampling must be verified by a competent authority and this is currently being completed. Therefore, at this time this information cannot be provided however I would be happy to summarise the results at a future meeting, once a fully validated dataset is available and we have seen a recovery of our operation, if members wish.

2023. Chief Executive Officer Report

COVID-19 pandemic has had a devastating impact on lives worldwide and Bristol Airport's number one priority remains the health and safety of our passengers and our work colleagues. As part of our crucial role the airport remained open on reduced hours during the crisis to assist with limited commercial, scheduled and essential flights supporting the energy industry, repatriation flights away from the UK, medical and military flight movements. Bristol Airport has also hosted a regional COVID-19 testing site, being managed by NHS.

The aviation industry has been devastated by the impact of the coronavirus pandemic and at one point the airport was down to only one daily scheduled flight. Bristol Airport swiftly introduced a number of measures to minimise costs at the start of this crisis, including putting a halt on all non-essential capital spend and reducing salaries for all employees. This approach has become unsustainable and therefore on 16th June I regrettably announced we would be starting a consultation to reduce our workforce.

Foreign & Commonwealth Office advice and Quarantine

On 3rd July we welcomed the Government's announcement to lift the blanket quarantine measures from 10th July and implement a more risk-based approach to travel to and from England. We also welcomed the FCO's updated travel advice which set out exemptions for several destinations from its global advisory against 'all but essential' international travel which came into effect on 4 July.

Recovery and terminal reopening

Airline operations are beginning to return to Bristol Airport and we anticipate a subsequent increase in the number of flights and passengers. I am delighted to say the terminal reopened on 1st July but this comes with a lot of changes, restrictions on numbers of people allowed in the building, social distancing, hand sanitiser, thermal scanners and encouraging passengers to check in online.

Safe Journeys start here

Bristol Airports number one priority remains the health and safety of our passengers and our work colleagues. We are aware some passengers will require additional reassurance to build their confidence before considering whether to travel. We have therefore developed a communications campaign to support passengers throughout their journey.

<http://www.bristolairport.co.uk/safejourneys>.

Sustainability

The airport is still aiming to become carbon neutral by 2025 and carbon net zero (with no offsetting) by 2050.

A question was asked to Airport Management as to whether they will be taking the decision for planning application 18/P/5118/OUT to appeal. The member urged the management the airport not to appeal due to it being unnecessary, expensive and against the wishes of the community. Airport Management advised they have started to look at their next steps but are not in a position to disclose information at the moment. Another member did not feel that the whole community was against the airport development only some and a further member emphasised the importance of the airport and travel to businesses.

Airport management responded - travel is paramount to the area allows businesses to prosper. A member asked what would happen if the bees decide to swarm could they get sucked into an engine. Were tests carried out? Airport Management advised the location of the beehives are on the perimeter of the airport, so a large distance away from the airfield. The bee management company felt comfortable having them placed in that location.

2024. Policing at the airport

Policing at the airport with the reduction in operational activity at the airport and temporary closure of the main terminal the risks faced from a security and policing perspective reduced. This allowed the unit to support the wider A&S Constabulary around the local area. With the reopening of the main terminal and increase in flights the risks faced from security and policing perspective have changed again. The airport and our partners have been quick to assess the changing risks and as a result my team are now re-focussed on policing the airport.

We are committed to helping ensure the safety of passengers and staff at the airport, while also supporting our colleagues in A&S Constabulary in relation to policing the communities local to the airport. Question- more effort should be made to support the local communities as there are a lot of issues in the wider community. Response- The remit of the Airport Police was associated with on site risks (such as security, antiterrorism etc) whilst they could liaise with community officers.

2025. Questions to Airport Management

James Shearman responded to the question submitted by Cllr Burn and is sending a written response with full information.

The full response to the question can be found in Appendix A

A member had asked "Please can the Committee provide the following information at the next meeting. I think that the Committee need to see a comparison of the number of movements between the year of 2019 and 2020 of helicopters, military, private and Vickers aircraft for the months of March, April, and May. If the month of June is available, please can that also be included." Thank you for your question Cllr Burn. As you will be aware, Bristol Airport remained open with a reduced number of commercial/scheduled flights as well as assisting with repatriation, medical, military, and other essential movements during the past 3 or so months.

The terminal reopened on 1st July 2020, albeit with a limited number of destinations on offer. Due to the time to collate, analyse and provide data, June 2020 data is not covered as part of this response

however it can be provided post the meeting once available if necessary. When comparing 2019 to 2020 across the months of January to May the total number of flights have reduced by 50% (27,438 movements in 2019 compared to 13,702 in 2020). During April and May, when lockdown was in full force, movements fell by 94% in April and by 93%

in May year on year with only 307 and 421 movements occurring respectively. It should also be noted that for April and May 2020 no night movements (22:30 – 06:00 hours) occurred.

2026. Planning Update

Airport management- Since the last meeting there have been 3 permitted development applications, 1 related to the COVID testing site. There was a consultation request for a temporary COVID-19 management facility which was approved as permitted development on 24th June 2020.

There was a consultation request for proposed car parking on Stone farm, this was approved as permitted development on 15th January 2020. Construction of a lost property and an enhanced baggage facility between the main terminal building and the adjoining ground floor east terminal extension- approved 14th January.

Next quarter- with social distancing and guidance it means it is likely that permitted development and or planning applications will be required to respond to needs. An example of an application could be a temperature checking facility adjacent to the terminal.

A member asked if any of the permitted development or planning proposals going to be on the greenbelt?

Airport Management advised so far no details can be shared but this cannot be ruled out. Developments are more likely on the north side near the terminal building. The NHS Covid-19 site is operational on the South side.

Another member asked for an update on the progress of letting of Lulsgate house? Airport management advised the 2nd floor is vacant and being marketed but at present there is no tenant lined up.

2027. Appointment of Representative to serve on the Airport's Transport Forum 2020/21

Vice Chairman Porter was currently the representative on this Forum and had indicated he would be willing to continue in this role. No further nominations were received.

Resolved: that Vice Chairman Porter be elected as the representative on this Forum for 2020/21.

2028. Annual Monitoring Report 2019 (draft attached)

Airport management requested that any questions relating to the report are emailed before the end of July. These will then be reviewed for inclusion in the publication.

Vice Chair asked if anyone had any questions on the report?

A member asked if the Weston bus is not running, if people want to get to the airport, they need to go into Bristol first, is this correct?

Response: This is correct, bus services have been reduced significantly in the region, so the A3 has been suspended until the beginning of next year. This will be kept under review.

A member asked how are workers getting to the airport if they used the service?

Airport management- There are less workers at the airport, we will resume service when it makes practicable sense.

There was a discussion as to whether the report could be independently reviewed and audited.

Response - Elements in report are independently reviewed such as carbon footprint information. There is an external audit taking place this year and they will be reviewing all information and ensuring it is correct, if it were not, they would not be able to obtain accreditation.

Member question- The new flight paths are on hold, when will this recommence?

Airport management- there is no defined process as COVID 19 has been very impactful, it is anticipated the flight paths would be on hold for approximately one year, certainly not days or months.

REPORTS FOR INFORMATION AND QUESTIONS

2029. Statistics

a) Passenger

The Committee received a report setting out comparable passenger statistics for 1st January 2020 to 30 th June 2020 against the same period last year. It was noted that the passenger numbers had decreased due to the COVID 19 lockdown measures.

b) Aircraft Movements

The Committee received a report setting out comparable aircraft movements for 1st April 2020 to 30 th June 2020 against the same period last year. It was noted that the aircraft movements had reduced due to the COVID 19 lockdown measures.

c) Public Transport Use

The Committee received a report detailing the latest Bristol Flyer patronage figures to end of June 2020, with year on year growth comparison, and similar details for the Weston Flyer patronage. The report showed there had been an increase use in both the A2 Patronage on Air Connect and the A3 Weston Flyer in the months of Jan and February 2020. These then reduced for the month of March and stopped completely due to COVID 19.

2030. Draft Minutes- Environmental Effects Working Party and Environmental Monitoring report

Members received the draft minutes of the Environmental Effects Working Party meeting held on 2nd July 2020. Airport management- wanted to thank EEWP members with regards to the short timescale on the review in minutes. Overall committee meeting, thorough discussion and covered a lot of points, still more work to be done. It was requested the lighting on silver zone is lowered or turned off even more to be able to see dark skies. Airport management will speak to an engineer, but some lighting will need to be kept on from a health and safety aspect but will respond by email.

2031. Bristol Airport Local Community Fund

Members noted that the group had met on 25th June 2020 and that in 2020 over £51,650 had spent so far leaving £120,000 in the fund. The next meeting would be held on Thursday 3rd September followed by the last meeting for the year on 3rd December 2020, with applications to be received 2 weeks before.

2032. Items of General Interest

None.

Resolved: that the report be noted

2033. Notification of Items of Business for the Next Agenda

It was requested that members of the public have access to the agenda papers in advance of the meeting. This will be discussed.

2034. Any Other Business

None