

**MINUTES OF THE MEETING OF THE BRISTOL AIRPORT CONSULTATIVE
COMMITTEE
HELD USING MICROSOFT TEAMS ON 12th October 2022**

Meeting commenced: 3.00pm

Meeting concluded: 4.16pm

Present:

David Hall	Chairman
Ian Porter	Vice Chairman/ Interim Chairman
Councillor Laurie Vaughn	Wrington Parish Council
Councillor Gill Patch	Winford Parish Council
Councillor Joachim Steinbach	Parish Council Airport Association
Wendy Walker	Passenger interests /ABTA/ATOL
Robert Durie	Business West and Bristol Chamber and Initiative
Councillor Paul Goggin	Bristol City Council
Carl Symonds	Airlines operating from the Airport
Matthew Sharp	Planning Manager, Bristol Airport
Dave Lees	Chief Executive of Bristol Airport
Jacqui Mills	Public Relations Manager, Bristol Airport
James Shearman	Head of Sustainability, Bristol Airport

Also in attendance:-

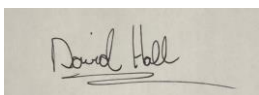
Harry Ellis	Corporate Affairs Executive
Alicia Fox	Secretary

1 members of the public.

3083. Presentation from Leigh-Anne Borkar, General manager for OCS.

Leigh-Anne introduced herself to the committee. She explained how September is their busiest month traditionally, this September they assisted over 13,000 passengers. The busiest months for the OCS team traditionally are those out of seasons. There is currently a team of 100 working within different roles, but they will be looking to start recruitment in November in preparation for the summer where the services are expected to be in high demand.

The OCS team conducted a trial with an ABI ramp which offers step free boarding without needing ambi lifts. They are currently collecting data on how to take that forward.



The sensory room is new this year and is bookable free of charge in 45 minute slots. The room is primarily used for children with autism but there is no age limit or specific requirements. Bookings are already being received for April 2023.

OCS team work closely with the disability forum which gives feedback on the service the airport currently offer and look at any improvements which can be made. Any future planned projects at the airport the disability forum are included in the process.

OCS has just launched a new app called PRM assist. The app is in addition to passengers booking requirements through their airlines. The app allows passengers to indicate their exact needs rather than it being more of a general assistance request. The information goes through to the team as soon as it is submitted so they can take any necessary preparations.

When a passenger arrives at the desk using the app they can now capture both their outbound and inbound flights so the passenger has the necessary assistance with both flights. The assistance is both land and airside.

JM- The disability forum would welcome a member from the ACC to attend the forum and be involved in providing feedback.

GP- Volunteered to attend.

IP- Has recruitment been an issue?

LW- Recruitment is likely to kick off in November ready for Summer 2023. With more positive growth with PRM needs it is anticipated that more staff will be needed.

IP- How will you make the public aware of the app?

LW- There is a sign landside along with social media advising members of the public of the app along with information on the website.

WW- Requested there is information shared with the travel industry as a lot of people do not go directly through the airport but use travel agents.

JM- Will follow up with the information for travel agents.

3084. Public Participation

Jackie Head- a question was sent in advance of the meeting.

'Can the airport explain what would be the possible impacts if they are not granted Designated Airport Status and the possible impacts if they are?'

A response was shared with JH ahead of the meeting.

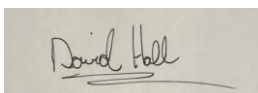
Follow up questions:

1. What happens if you do not obtain the slot coordination?

MS- it would be a case of the airport managing the flights rather than an external team managing it.

2. CAA passenger info report for the first 8 months of the year Bristol Airport had 5.3 million passengers. This leaves 4 months of the year to make up the shortfall for the predicted 10million.

DL- The slot coordination is looking forward 12-24 months, that is why there is a need to act in a pragmatic way and optimise the facilities at the airport to ensure they can offer the optimum service available. Data suggests the airport will be hitting the 10mmpa so the plans with the slot coordination is aimed at future years.



3084. Appointment of Chairman- David Hall

David Hall was interviewed by a selection panel chosen by the ACC. There were 3 interviews and David was offered and accepted the position of Chairman. As per the constitution the proposal was put forward to the committee at which point it was ratified.

As per the constitution David will be appointed chairman for a 3 year term and can then apply for a further 3 year term.

David introduced himself to the committee and gave a brief summary of his background.

3085. Apologies for Absence

Councillor Roy Hill	Chew Valley Cluster of Parishes
Councillor Robin Moss	Bath and North East Somerset Council
Councillor Hilary Burn	Cleeve Parish Council
John Savage	Visit West
Neil Bromwich	CBI
Councillor John Sleigh	Backwell Parish Council
Richard Capps	TUC, Bristol and South West Region
District Councillor Steve Hogg	North Somerset Council
Hilary Burn	Cleeve Parish Council
Simon Earles	Sustainability and Corporate Affairs Director, Bristol Airport
James Cox	Public Affairs Manager, Bristol Airport

3086. Declarations of Interest for Local Authority Elected Members - none

3087. Minutes from 12th July 2022 (previously circulated)

a) **Confirmation of Accuracy: Resolved: that the minutes of the meeting held on 12th July 2022 be confirmed as a correct record and be signed by the Chairman.**

b) **Matters Arising**

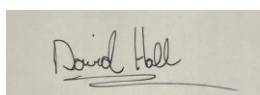
3088. Minutes from 6th October Environmental Effects Working Party

a) **Confirmation of Accuracy:**

Cllr Vaughn confirmed accuracy of the minutes and was happy to propose the confirmation and this was seconded by Vice Chairman Ian Porter.

3089. Chief Executive Officer Report

This was circulated prior to the meeting.



JSt- If BA succeeds with the slot coordination will you be intensifying winter night flights?

JSt- inquired how the hydrogen would be produced. To what extent would the production depend on nuclear power.

DL- Night flights- need to get through the current process of DfT and will await that decision. Until decision has been made no comment can be made on specifics if it is a successful application.

DL- The source of Hydrogen is managed through the JetZero Council 2020, fundamental elements the government need to focus on is the infrastructure of the delivery of Hydrogen. The delivery groups help to inform the government on the needs and how to move to a lower form of energy in the future. BA would like to have green hydrogen but to do that you need to have enough green manufacturers to do this.

JSt- Both of the issues I have raised will need to come back for further information.

IP- The Goblin Combe project is really important for this area. Weston College have been working with Groundworks and is a great project to help with mental health and education such as forest schools.

JM- There will be a press release coming out shortly but the partnership is looking at education, skills and planting.

JS- Memorandum of understanding has been signed and plans are being drawn up for the next 12 months. The projects include looking at heating for the centre of excellence so they can use it for the whole year. Other projects include wildflower planting, helping with Ash die back and skills that can be taught at Goblin Combe which could then lead to future careers at the airport.

3090. Questions to Airport Management

Member Question from Cllr Hilary Burn, Cleeve Parish Council for ACC meeting on 12th October 2022

“Recently, there was a Bristol Airport press article in the Bristol Post which states that flying taxis may commence being in use from the airport in the next two years. Can the following questions be answered:

Will Bristol Airport be publishing a public consultation on flying taxis?

Will new flight paths be created for the flying taxis?

What altitude will the flying taxis achieve and use between destinations after vertical take off?

What will be the noise impacts for residents?”

<https://www.bristolpost.co.uk/news/bristol-news/flying-taxis-coming-bristol-airport-7351013>

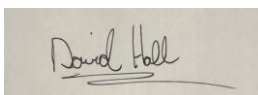
Airport response:

“It is essentially too early in the process to answer, with any confidence. The project is to establish the potential of eVTOL which only started in earnest last month which is covering a two year project. Will share more info as work progress over the next 24 months.”

Follow up response from HB:

“The response to my question is appalling. The response indicates that the press release was totally misleading.”

JM- Suggested the Consortium are invited to come back and speak at a future meeting.



3091. Planning Update

12mppa Planning Permission

The Planning Inspectors' recommendation and Secretary of State's decision on the associated Compulsory Purchase Order have not yet been received.

The Appeal Decision is currently subject to Statutory Challenge. Hearing dates have been set for 8-9 November.

Material to discharge four conditions was required to be submitted to NSC within 6 months of the 12mppa decision date. This material has been submitted (Ref: 22/P/1863/AOC), but the discharge of condition application is still currently under consideration. The Airport submitted material to discharge the following conditions:

- 8 – Air Quality Action Plan
- 9 - Climate and Carbon Change Action Plan
- 10 – Scheme for installation of electric vehicle charging points
- 11 – Strategy for increasing number of electric taxis

An application to the Secretary of State to designate Bristol Airport as fully coordinated has also been made. The outcome is expected towards the end of the year.

Permitted Development Consultations

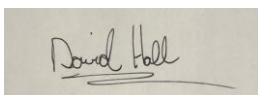
- A retrospective permitted development consultation was submitted to NSC in relation to the temporary marquee that has been erected outside of the terminal (**22/P/1636/AIN**). NSC confirmed that the development is permitted development on 16/09/22. The marquee is temporary and expected to be removed by November.
- A permitted development consultation was carried out for a new cabin and relocation of an existing cabin to the east of the terminal building. The accommodation is for OCS Group, who provide special assistance for persons of restricted mobility to get around the Airport. NSC confirmed that the proposal is permitted development on 09/09/22.
- A permitted development consultation has been submitted to NSC for the installation of solar panels on three sites south of the runway (totalling 1.145ha). The reference is **22/P/2376/AIN**. The scheme will help to deliver the Airport's net zero ambitions and to meet its public target of having 25% of its energy generated by its own renewable sources by the end of 2025.

Update on Applications Submitted to North Somerset Council

A discharge of condition application in relation to the 12mppa four conditions was submitted in July (see above).

Consultations and Applications to be Submitted in the Next Quarter

Progress is being made on the delivery of an EV Hub to be located adjacent to Lulsgate House. A PD consultation for the new Hub is expected in the next quarter. The Hub will provide rapid and ultra rapid charging facilities for electric vehicles – meaning a charge time could be as low as 10 minutes. It will have a food and beverage offer, along with waiting facilities. We are looking to relocate the current free waiting area to be immediately adjacent to the new Hub, making this a more attractive designated



waiting area, hopefully meaning fewer taxis and passengers waiting in inappropriate locations and residential areas.

Progress is also being made with the delivery of the proposed Public Transport Interchange which will be located next to the existing multi-storey carpark. This scheme already has consent as part of the 10mppa approval, however we are looking to make minor amendments which will need to be formally submitted to NSC who will consult accordingly.

Due to the nature of operational development, there is the possibility of additional GPDO requests/ planning applications in the next quarter.

Further clarification on the temporary marquee and Class F was provided after the meeting. It was clarified that the Airport was not suggesting the marquee was 'urgent works' and was consulting under the usual Parts F1 and F2. This was accepted. The Council has agreed the temporary marquee is permitted development.

REPORTS FOR INFORMATION AND QUESTIONS

3092. Statistics (report attached)

- (a) Passenger
- (b) Aircraft movements
- (c) Flyer volumes

These were noted by the committee.

3093. Reports:

- Draft Minutes – Environmental Effects Working Party and Environmental Monitoring Report (on website)
- Bristol Airport Local Community Fund (on website)
- Transport Forum Minutes

JSt- At the next ACC could the ACC look at the information given by the Transport Forum.

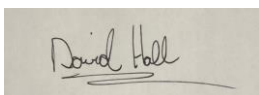
IP- If there is anything of value to the ACC then this can be fed back.

JSt- Could you (IP) report back to the ACC on the forum?

IP- The best option may be to invite a member from the Transport Forum to attend the ACC for a more in depth update.

- Press releases link was attached to the agenda.

These were noted by the committee.



3094. Items of General Interest

None.

3095. Notification of Items of Business for the Next Agenda

AF- requested members to put suggestions forward as to items they want to have on the agenda.

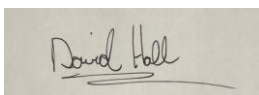
IP- Claire Arbery from IOT to come to the January meeting.

JM- Groundwork Trust would be great to attend a future meeting, perhaps they could attend in April following an ACC tour of Groundwork to see the new projects.

3096. Any other business which the Chairman deems to be urgent

None

Meeting closed 4.16pm.

A small rectangular box containing a handwritten signature in black ink. The signature appears to read "David Hall" with a horizontal line underneath.