

22nd January 2025 @ 14:30 hours

Meeting held at Lulsgate House and virtually using Microsoft Teams

Agreed Minutes of the Meeting

Present:

David Hall, Chairman (DH)

District Councilor Thomas Daw, North Somerset Council (TD)

Councillor Hilary Burn, Cleeve Parish Council (HB)

Councillor Jill Patch, Winford Parish Council (JP)

Councillor Roger Wood, Yatton Parish Council (RW)

Councillor Barbara Harland, Backwell Parish Council (BH)

Tony Welch, Business West and Bristol Chamber and Initiative (TW)

Neil Bromwich CBI (NB)

Wendy Walker, ABTA/GTMC (WW)

Joachim Steinbach. Parish Council's Airport Association (JSt)

Also in attendance:

Graeme Gamble, Chief Operations Officer (GG), Bristol Airport

Claire Hennessey, Planning and Sustainability Director (CH), Bristol Airport

Ian Drury, Head of Corporate Affairs (ID), Bristol Airport

Matthew Sharp, Planning Manager (MS), Bristol Airport

Harry Ellis Corporate Affairs Executive (HE), Bristol Airport

Andrew Goodchild, Head of Planning and Growth, (AG) Bristol Airport

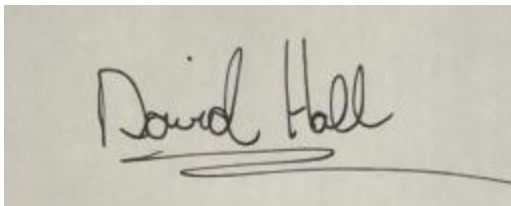
Sam Goldsworthy, Operational Planning Manager (SG), Bristol Airport

Steve Odonoghue, NATS

Ed Condon, Transport Development Manager (EC), Bristol Airport

Rob Sanderson, Commercial Development Manager, First Bus

Alicia Fox- secretary

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1 member of public (in person)

Chairman opened the meeting at 2.40pm due to technical issues. He welcomed members to the meeting and reminded them to respond to the meeting invitations. It is important that members advise in advance if they are attending in person so appropriate security measures can be taken.

The Chairman advised the committee that John Savage from Visit West has had to step down from his role due to ill health. A replacement has been appointed and will be Kathryn Davies although she was unable to attend this meeting.

3238. Public Participation

Questions were submitted in advance by Richard Baxter (RB) ahead of the meeting in accordance with the constitution. There was also a question raised at the last ACC meeting which was responded to.

The questions and answers were circulated prior to the meeting.

QUESTION from Oct ACC:

JH said that from the passenger surveys in 2023/24 which showed 75% of passengers flying 3 times per year or less. She asked what number of passengers participated in the survey and what percentage do these make up of total passengers?

What is the airport doing to address frequent flyers about their carbon footprint?

CH advised that the Airport will look at the response rates and come back with a written response.

ANSWER:

The figures provided to the ACC are based on two surveys, undertaken by a specialist market research company, which took place at different times of the year with each survey interviewing more than 1,000 passengers in order to be statistically meaningful.

QUESTION: *Richard Baxter (BAAN) emailed on Wed 8 Jan*

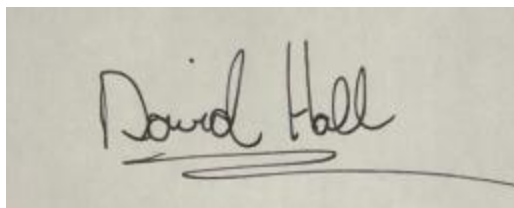
How many members of the public attended the three in-person 'village hall' consultation events held at Wrington, Cleeve and Felton?

ANSWER:

We held community drop-in events at Wrington, Cleeve and Felton, and additional sessions for residents, businesses and parish councils. More than 200 individuals attended these events.

QUESTION: *Richard Baxter emailed on Wed 8 Jan*

I'm aware that the consultation period ends on 31st January but would also be interested to know how many people have submitted written or online forms for the consultation so far?

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ANSWER:

A good number of people have provided feedback to help shape our proposals using the online feedback form. There is still time to respond before the deadline closes on 31 January. We will then be able to finalise numbers for the total number of responses received.

RB advised the committee that he attended all 3 presentations where he spoke with attendees outside of the venues, most people had concerns about the expansion particularly around the illegal parking,

He asked why the attendees were asked to submit their concerns on the online consultation forms?

AG- Confirmed that the Airport did request the comments were submitted in writing using the feedback form/email or by post.

RB- Said people were concerned that they had spent time/travelled in to discuss their concerns and were dissatisfied they were then requested to submit views in writing.

AG- Advised the presence of the Airport staff was provide an opportunity at which members of the public could attend and view the consultation material in person. It enabled the Airport team to provide clarity/give information and aid people's responses with the knowledge they learnt.

JP- Said she felt the consultation letter should have been addressed to "The Houseowner" not "resident". She feels the views of a houseowner would be different to those of someone renting. She asked why the leaflets were not sent to all the Winford Parish?

CH- Advised she will check this as whole Parish should have been covered.

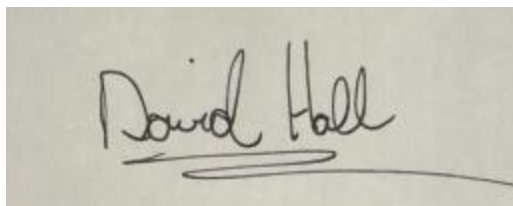
AG- Confirmed the Consultation is still open for further comments from anyone.

3239. Presentations:**Ed Condon- Surface access**

Slides attached as appendix A

Ed said he was really pleased to announce that for the first time passengers using the A1 in 2024 exceeded 1million. Numbers using the A3 have grown but there is still further work to be done to keep the figures increasing.

Since August 2022 the Airport offered free staff journeys when using the A1 and A3. In 2024, there were 222,820 staff journeys made. The Airport will continue to keep trying to improve the figures.

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EC has been working on a diagrammatic transport map which they hope to launch soon. It will be on the website, and they hope the map will engage more passengers to allow them to see what transport options are available.

EC told the committee some of the work the Airport has achieved in 2024, this included:

- Press releases to promote public transport
- 50% off on the Flyer advertisement. They hope it will encourage people to reuse the Flyer once using it successfully.
- Looking into improving the integration app for the interchange at Templemead's from the trains to bus routes.
- A full page advert in the Metro
- Digital collaborations with GWR and one with First Bus.

Rob Sanderson- First Bus

RS advised the committee that First Bus have invested £59million in the area to roll out an electric bus fleet. In March the first electric buses will start operating from Weston travelling into Bristol. The electric buses are very quiet, fully airconditioned and do not produce curbside emissions,. Work has already begun at the depot in Weston.

There will be 24 electric buses based in Weston and 74 based around Bristol.

First bus hope to be fully zero emissions by 2035.

They received some government funding but only up to 75% of the full price of a Diesel bus. The cost to get the power supply into depots is around £2 million.

The electric buses are very efficient when charged at night with a cost of about £40 each.

Long serving engineers have now been upskilled to maintain the electric buses, they have also taken on apprentices who will be specifically trained in electric buses.

Once the electric buses have been rolled out, they will make up one third of the fleet-Weston and two thirds of the fleet- Hengrove. By replacing the 98 diesel buses with electric ones it will save the equivalent of 5250 cars worth of CO2.

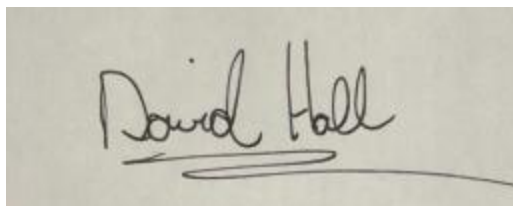
In the next phase there will be an additional 900 electric buses spread over 14 locations.

Each bus costs £0.5million, however once the power supply is in place prices become more palatable.

DH-Asked what the range is on the electric buses?

RS- Advised that the range varies with the weather, a worst-case scenario is- 180-200miles, however, in the depots they have very high kilowatt chargers which can fully charge a bus in an hour if needed. First Bus are not concerned by the range of the new electric buses.

JP- Asked what the lifespan of the batteries were?

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RS- 2016/17 welcomed the first generation of electric buses and they still have not had to replace the batteries yet. First Bus are operating on the expectation that the batteries would need to be replaced around 8-9 years, however there is evidence to suggest they may last significantly longer.

BH- Asked AC if he has had an opportunity linking both booking a flight and a bus seat at the same time?

EC- Advised he is trying to ensure bus tickets are spread out to third party providers. He has spoken to airlines but currently does not have an update.

BH-Said she feels it is a good opportunity for the condition to be put into new or renewal contracts with airlines.

BH- Asked RS if First Bus carried out due diligence to ensure places like hospitals would not be depleted of power at night when the buses all charge?

RS- He confirmed that there has been very thorough research and evidence carried out with National Grid to ensure there will be no negative impacts on the area. They will be using clever grid balancing technology.

TD- Asked if the electric buses weigh any more than the diesel ones?

RS- Confirmed the weight of electric double decker buses which can carry 86-87 people is within the same axle limit as current diesel buses.

3240. Sgt. Rachel Hodges- Police update

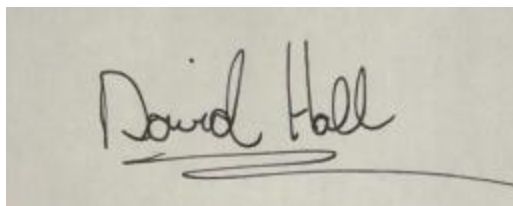
RH advised members that over the last 12 months crime figures for airport footprint have decreased from 240 crimes to 196.

The patterns of crime have all come down apart from violence and drugs which has increased from 17 to 37 crimes in 2024. RH advised that this increase is not airport specific but has been noted in all areas.

Violence offences have seen an increase in violence towards officers upon arrest.

RH said they are hoping that police numbers will increase alongside the airports proposed expansion.

The police are aware of the issues faced with parking around the airport. She said the Airport police team is predominantly there to look after the safety of the Airport and airport users. That said they do man the red lines and have been issuing 100 fines per month. She advised it is very difficult to educate the road users parking around Airport because the customers are constantly changing. The red lines are currently unpoliceable with current staffing.

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RH said they receive a lot of calls regarding offsite parking companies which are not an affiliated with Bristol Airport. She advised when you examine the contracts with those companies, they often say that the car can be used whilst in their care. Unfortunately, these cases fall under civil law which is not covered by the police.

Another issue the police are contacted about is the parking in local villages. RH said this is a known issue and if a vehicle is in a dangerous position then call the police, otherwise report it to your local neighbouring police team and they should have the ability to help. However, if a car is taxed and insured and parked legally there is little that can be done.

JSt- Requested RH to encourage more community policing around parking in the villages by being more present and driving through in a marked police car.

RH- Advised that would come down to the local beat officers, not covered by the airport police.

BH- Asked if the CCTV was going up overlooking red lines?

RH- Confirmed they have looked at various options. CCTV is an option and is being looked into, but the police would not be able to facilitate this.

3241. Apologies for Absence

Dave Lees, Chief Executive officer, Bristol Airport (DL)

Insp. Christian Gresswell. Bristol Airport

Tracy Comer, Media and Community Relations Manager, Bristol Airport

3242. Declarations of Interest for Local Authority Elected Members

None

3243. Minutes from 22nd October 2025 (previously circulated)

-Dispensations minutes 24th September 2024 (previously circulated)

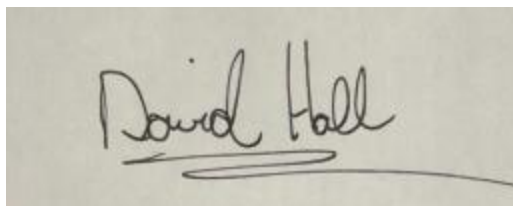
- The minutes were agreed as a true record of the meeting.
Agreed as accurate

- Matters arising from previous meetings

None

-Minutes of the Meeting –23rd October 2024 (previously circulated)

- The minutes were agreed as a true record of the meeting.

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Agreed as accurate

- Matters arising from previous meetings
None

-Masterplan minutes 4th December 2024 (previously circulated)

- The minutes were agreed as a true record of the meeting.
Agreed as accurate
- Matters arising from previous meetings
None

3244. Chief Executive Officer Report

Attached as Appendix B

The report was circulated in advance of the meeting.

No questions were asked.

3245. Questions from members

Attached as Appendix C

HB- Asked what are the performance targets that have been set for 2025 to reduce dispensations?

SG- The target was to have an improvement in daytime on-time performances. This has been achieved with 65% of summer flights departing on time compared to 60% in 2023. The overall target the Airport are aiming for is that there is 80% of on-time performances for departures throughout the day.

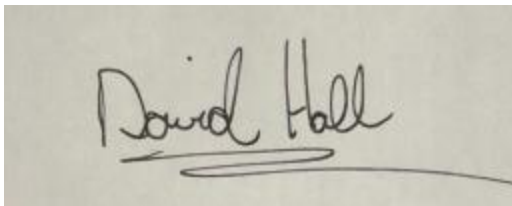
HB- What about night flight targets?

SG- Confirmed the target only covers the daytime as the vast majority of flights leave BRS in the daytime.

HB- Asked, does this mean 20% of all transport movements will arrive late?

SG- Advised they are aiming for 80% on time performance which could mean 20% may not depart on time. The 20% that would not leave on time could be down to many factors including late arrivals, weather, staffing etc.

HB- Asked why the facts and figures for quarter four are not yet published on the website?

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SG- Confirmed the figures are being finalized. They will be on the website by the end of the month in line with the planning condition which says the report needs to be published by the end of the following month for the previous quarter.

The Airport had met with NSC and discussed dispensations up to 29th December.

TD- Asked why the A3 will pick people up at stops but will not let anyone exit until the airport?

AG- Advised he believes the A3 behaves in this way where it is cheaper for passengers to use an alternative service rather than one dedicated to transporting passengers to the Airport.

CH- asked TD to provide more details and this will then be shared with EC for a response.

3246. Planning update

12mppa Planning Permission

- Request to discharge condition 32 of the 12mppa permission – Surface Water Drainage Operations and Maintenance Manual (24/P/2517/AOC – validated 28th November).

Approved by NSC on 20th January 2025.

- Request to discharge conditions 27 (Contamination) and 28 (Remediation Strategy) related to the pending construction of the South and West Terminal Extensions.

(24/P/2653/AOC – validated 17th December)

- Request to discharge condition 6 – Parking Demand and Capacity Report. (24/P/2680/AOC –validated 20th December)

- Request to discharge condition 7 – Construction Environment Mitigation Plan for the South and West Terminal Extensions (24/P/2705/AOC – validated 23rd December).

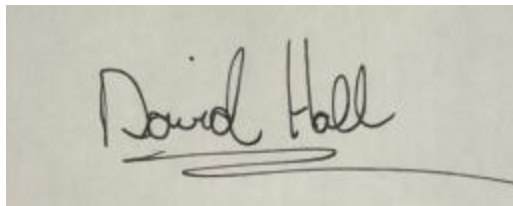
- Request to discharge condition 31 – Infiltration Testing to demonstrate no increased flood risk relating to the South and West Terminal Extensions (25/P/0073/AOC – validated 14th January)

Update on Other applications submitted to North Somerset Council

- (Ref 23/P/1884/AOC) – Landscaping scheme for MSCP2 is the only outstanding condition

which we are trying to resolve.

Permitted Development Consultations

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No new PD approvals since the last ACC. There are currently no live PD consultations with NSC.

Consultations and Applications to be Submitted in the Next Quarter

- Further proposed non-material amendment on the MSCP2 project to address some proposed design changes to the structure.

(Due to the nature of operational development, there is the possibility of additional GPDO requests /planning applications in the next quarter.)

HB- Said she was concerned that Multistory 3 is not being built, and assumes this means the Airport will be requesting CogLoop2 is made permanent? She then asked why are the reserved matters not being dealt with and why are the designs for the car park not already being submitted?

MS- Confirmed once Multistory 2 is complete they will focus on drawing up and submitting plans for Multistory 3.

HB- Why is this not being done?

MS- Advised it is an Airport business decision as to when money will be dedicated and released for the Multistory 3 project. They acknowledge the concerns raised that no detailed plans have been drawn up.

BH- Said that Backwell Parish Council and residents are very disappointed that Multistory 3 is not being built as part of the Master Plan. This last year has been very challenging for the village, involving frequent police visits for issues caused by parking of Airport users.

GG- Advised he will take the feedback and discuss further with DL.

BH- Asked when can we expect the 15mmpa application?

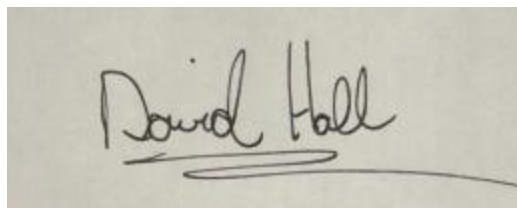
MS- Confirmed the MP consultation concludes at the end of January, and they are working towards a target to submit the planning application towards the summer.

BH- Asked if the planning application be timed around an ACC meeting so that there is time for the ACC members to review and influence the detail.

TD-Asked what effect the refusal of CogLoop 2 to permanent would have on the capacity of parking at the airport? He also asked for clarity around the planning application as a conversation between Wera Hobhouse MP and Dave Lees, as reported by Steve Clark had led to some ambiguity?

DH- Reminded members the opportunity for questions at this point were to be specifically around planning issues.

CH- Confirmed the plan is to put forward an application this summer.

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AG- Confirmed that the opening of Multistory 2 will provide some relief of Airport parking for summer 2025 by adding 2000 spaces. He expects they will ask NSC if CogLoop2 can continue to be used while Multi Story 3 is being built.

TD- Asked if the Airport could request for an extension on temporary use rather than it being a permanent request.

AG-Advised that there will be an informed conversation with NSC regarding CogLoop2 and parking as it evolves.

JSt- Told the committee that the PCAA is opposed to the Airport requesting the discharge of conditions 6, 7, 27 and 28 planning conditions. He said that crucial environmental safeguards are being ignored.

AG- Said that if NSC decide the Airport have not provided the right information or require additional information to discharge the conditions they will withhold the decision until appropriate information is submitted.

MS- noted that we have planning permission for the south and west terminals subject to conditions. For example, condition 7 sets out our construction environmental management plan, which includes details on working hours, routes for construction traffic, what noise mitigation measures we will put in place. Condition 27 is about contamination and doing our due diligence to test the land is not contaminated and submit the results to NSC. This information is what NSC have asked for and they will check before we are able to carry out the construction of the terminal extensions.

HB- Said she is disappointed that the Airport put in the phased development of carparking in their planning applications and carparking on green belt but do not abide by it. She is cynical that the Airport will follow phased development around green belt.

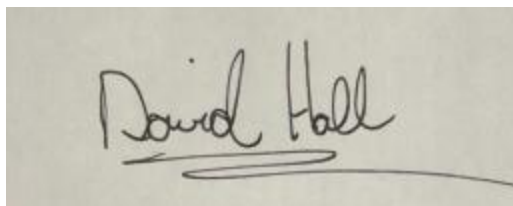
GG- Said the issue around parking has been answered and wants to reassure the members that the Airport is committed to building multistory 3.

REPORTS FOR INFORMATION AND QUESTIONS

3247. Statistics (report attached)

- (a) Passenger
- (b) Aircraft movements
- (c) Flyer volumes

No questions.

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3248. Reports:

- Draft Minutes – Environmental Effects Working Party minutes (on website)

HB had submitted one addition for the minutes which the secretary confirmed will be added.

- Transport Forum Minutes – circulated in the updated pack

HB- Asked was the Mass Transit now being called West Rapid Transit?

AG- Advised this is what the West of England Combined Authority (WECA) are referring to it as.

HB- Said she was concerned from reading in the minutes that 25% of all airport traffic comes through Portbury which then feeds on rural roads coming through to the A38.

AG- Advised that the Airport have collected their own data and do not support the information provided in the minutes.

BH- Advised that NSC have undertaken a number of traffic surveys and it has been noted that the traffic accessing the A38 from Nailsea/Clevedon area are evenly split between Brockley Coombe and Hyatt's Wood Lane both therefore converging on Downside road.

BH said that the Airport expansion has created a pattern and would like to request certain roads are removed from Satnav routes directing people to the Airport. Any work that can be done to relieve the minor roads would be appreciated.

AG- Advised the Airport will have detailed talks with NSC and other partners covering suggestions like those raised by BH- e.g. Satnav. The Airport uses ANPR cameras to collect data.

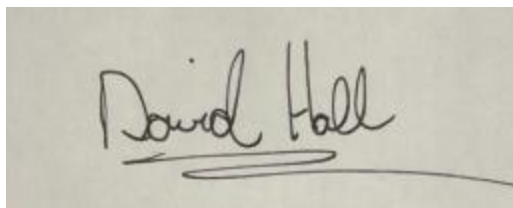
HB said if everyone had to filter along the "A" roads if the small roads are removed from Satnav's the main roads would always have traffic jams.

AG- Confirmed that data sets are available, and they will be having detailed talks on work that needs to be carried out when digesting the feedback from the consultation.

- Bristol Airport Local Community Fund (on website)

HE told the committee that they had a successful committee meeting which included agreeing to grants including Groundwork trusts- to improve noise and heating, and Felton Village Hall for Solar Panels.

He said that 2024 was a record year for grants totaling 63, this is in addition to the £200,000 dedicated to the noise mitigation fund.

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He advised there will be a press release going out on 23rd January on the Community Fund.

Griffiths Farrans are the contractors of the Multi story 2 carpark. HE advised they have very good social values including:

- giving back to the community

- 9 apprenticeships working onsite

- report that they have spent £8million pound in local supply chain.

JP- Advised that St Katharine Church on Felton Common Hill requested £3,000 from the Local Community Fund to help fix the roof as tiles have slipped and has caused leaking inside of the church. She confirmed they received £1000 from the Diamond fund as they were told they did not meet the criteria for the Local Community Fund.

It was hinted they could return in March for an additional grant however she believes this has now been turned down on environmental issues unless they could provide noise insulation which is not possible.

HE- Confirmed there are set criteria that has been set out with NSC and unfortunately at this moment the scheme did not meet the criteria.

MS- Advised there were detailed discussions directly with the church and options were put forward and they chose to accept the £1000 to do the immediate roof repairs.

HB- Advised JP to investigate attracting Swifts to the church roof which would help cover the environmental aspect.

HE- Confirmed they would welcome them to apply again but they do need to meet the criteria.

JP- Said that both sides of the Airport and Brockley Combe are currently covered in litter.

HE Confirmed there are monthly litter picks carried out by the contractors and Bristol Airport will be organizing their own litter pick shortly.

3249. Items of General Interest

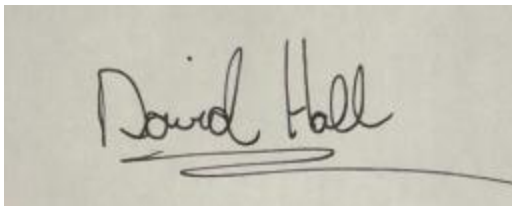
JP- Disability Forum

JP told the members that during the last meeting they were given a series of presentations around the Airport and its future focus. Samantha Saunders is taking over the role and is currently getting to grips with it along with 18 new staff members. She advised the staff are currently struggling with the old ambulifts.

JP advised that there has been a large increase in PRMs with the current figure being 30% of airport passengers. There 22,000 PRM in September, and out of that they only received 17 complaints.

She said the meetings are very beneficial and informative.

JP asked when the video the Airport were planning create on how disabled passengers access the Airport would be completed?

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GG- Confirmed the video has been postponed but they will be progressing with it but want to ensure the right input is used.

JSt Provided a summary from the EEWP meeting

He said the key points that were taken away from the EEWP were:

- Noise monitoring is being reviewed, but members felt there needed to be more ground noise monitors.
- There is an opportunity for coordination between airlines and the Airport to look into the possibility of using AI to communicate in the future.
- Scope 1 and Scope 2 emissions were discussed at length but members requested more detail on Scope 3.
- Night flight dispensations need to be reviewed, and sensitivities need to be dealt with.
- Continuation of ongoing effective dialogue for any issues.

HP- Said that they acknowledged it was a very valid point that more information on Scope 3 needed to be shared and confirmed this will be done. Ground noise information will be shared but as per the 12mmpa there will be one ground noise monitor installed. She also confirmed that there is a budget for 10 mobile noise monitors.

HB- Asked how the tests/monitors will be done accurately for the 15mmpa planning application with one ground noise monitor? She said there needs to be one at each end of the runway.

HP- Confirmed her role now is to fulfill the requirements around the 12mmpa planning application but will take comments on board when looking at the planning application for 15mmpa.

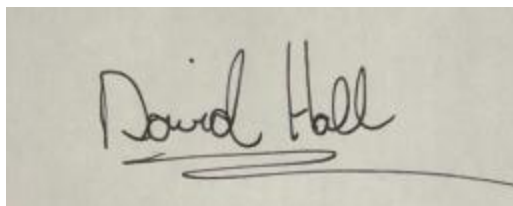
3250. Notification of Items of Business for the Next Agenda

None

3251. Any other business which the Chairman deems to be urgent

None

Meeting closed 16.22

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