

**Bristol Airport Environmental Improvement Fund
(Known as the Bristol Airport Local Community Fund)
Management Committee
Friday 7th September 2018
Minutes of the meeting**

Present:

Barry Hamblin	Chairman
Jacqui Mills	Bristol Airport
James Shearman	Bristol Airport
Holly Osman	Bristol Airport
Cllr Deborah Yamanaka	North Somerset Council
Cllr Karen Barclay	North Somerset Council
Mr Richard Kent	North Somerset Council

1. Apologies

Apologies received from James Gore and Cllr Nick Wilton.

2. Agree draft minutes of meeting dated Friday 1 June 2018

Minutes were agreed and signed.

3. Update of monies committed in 2018

An update was provided showing that £77,669 had been spent so far in 2018. This left approximately £78,000 in the fund.

4. Correspondence

Correspondence had been received from the following organisations:

- a. King George V Playing Fields
- b. Holly Hedge
- c. Winford Toddler Group
- d. North Somerset Enterprise Agency

5. Applications for funding

a. **Cleeve Village Hall**

The project involved the installation of a new kitchen in Cleeve Village Hall

The application form requested £5,000 to cover the cost of the project.

The Committee's decision agreed to support the project, as Cleeve is situated in the core area of support and met the sustainability criteria of the Fund.

Resolved: a grant from the Fund would be granted for £5,000.

b. **Backwell Tennis Club**

The project involved installing solar panels at the Tennis Club.

The application form requested £4,500 to cover the cost of the project.

The Committee's decision agreed to support the project, as the tennis club is situated in the core area of support and met the sustainability criteria of the Fund.

Resolved: a grant from the Fund would be granted for £3,000.

c. **Meadowside Pre-School (Backwell Children First CIC)**

The project involved weatherproofing the outside classroom.

The application form requested £5,000 to cover the cost of the project.

The Committee's decision agreed to support the project, as Backwell is located in the core area of support and met the educational criteria of the Fund.

Resolved: a grant from the Fund would be granted for £5,000.

d. **Backwell Parish Hall**

The application requested funding towards the cost of repairing the Parish Hall roof.

The application form requested £7,890 which is half total project cost.

The Committee's decision agreed to support the project, as Backwell is located in the core area of support.

Resolved: a grant from the Fund would be granted for £7,890

e. **Brockley Parish Council**

The application requested funding towards a new community noticeboard in the Parish.

The application form requested £1,060 towards the project.

The Committee's decision agreed to support the project, as Brockley is located in the core area of support and met the sustainability criteria of the Fund.

Resolved: a grant from the Fund would be granted for £1,060

f. **Wrighton C of E Primary School**

The application requested funding towards a school garden and the rejuvenation of the school allotments.

The application form requested £5,000 towards the project.

The Committee's decision agreed to support the project, as Wrington is located inside the core area of support and the project supports sustainability and education. It was agreed to make a contribution towards the project for materials.

Resolved: a grant from the Fund would be granted for £3,000

g. **Winford Parish Council**

The application requested funding towards anti-deer measures to protect the allotment.

The application form requested £4,000 towards the project.

The Committee's decision agreed to support the project, as Winford is located inside the core area of support and the project supports sustainability.

Resolved: a grant from the Fund would be granted for £4,000

h. **St Francis School Nailsea**

The application requested funding for classroom equipment (tablets) for the children to use in the classroom. This application was discussed at the last meeting when it was requested that further information was obtained on the number of children at the school from the core area.

The application form requested £3,000 for the project.

The Committee's decision agreed to support the project, as 37 schoolchildren live in the core area of support and the project supports education.

Resolved: a grant from the Fund would be granted for £1,000

6. Any other business

a. Diamond Fund

A total of £48,000 has been pledged or paid from the Diamond Fund to 41 projects. The criteria used when deciding whether to support projects was discussed.

7. Dates of the next meetings

a. Friday 7th December

The Chairman advised that he would be absent from this meeting. It was agreed by committee that Richard Kent would act as Chairman in his absence.