

**MINUTES OF THE MEETING OF THE BRISTOL AIRPORT CONSULTATIVE COMMITTEE
HELD IN THE BRISTOL ROOM
ON WEDNESDAY 30th JANUARY 2019**

Meeting commenced: 2.30pm

Meeting concluded: 4.55pm

Present:

Barry Hamblin	Chairman
Dave Lees	Chief Executive of Bristol Airport
Robert Durie	Business West
Wendy Walker	Travel industry representative
Rachel Seward	Airlines
Richard Kent	Head of Development Mgt, North Somerset Council
Councillor Barry Clark	Bristol City Council
Councillor Peter Bryant	North Somerset Council
Councillor Liz Richardson	Bath and North East Somerset Council
Councillor Ian Porter	Weston-super-Mare Town Council
Councillor Tony Heaford	Chew Valley Cluster of Parishes
Councillor Hilary Burn	Cleeve Parish Council
Councillor Steven Mitchell	Backwell Parish Council
Councillor Peter Longden	Winford Parish Council (sub for Councillor Gill Patch)
Councillor Donna Robertson	Wrington Parish Council
Councillor Roger Wood	Yatton Parish Council

Also in attendance:-

Paul Baker, Surface Access Strategy Manager, Bristol Airport
Simon Earles, Planning and Sustainability Director, Bristol Airport
James Gore, Head of Government and Stakeholder Relations, Bristol Airport
Elizabeth Higgins, Planning Manager, Bristol Airport
Tom McEwen, Customer Service Delivery Manager, Bristol Airport
James Shearman, Head of Sustainability, Bristol Airport
Inspector Barney Gardom, Avon and Somerset Constabulary (part of meeting)
Vicky Brice, Secretary

1908. Apologies for Absence

Apologies for absence had been received from Hugh Kirkbride (TUC Bristol and South West Region) [noted after the meeting], Simon Spooner (CBI South Western Region) and Councillor Gill Patch (Winford Parish Council). Jacqui Mills, Public Relations and Community Manager, Bristol Airport had also offered her apologies.

1909. Declarations of Interest for Local Authority Elected Members

Councillor Peter Bryant declared a non-pecuniary interest in the item on the 12mppa planning application (minute 1917 refers). He left the room during consideration of this item.

1910. Membership of the Committee 2018/19

The Chairman welcomed Wendy Walker to her first meeting.

1911. Minutes – 31st October 2018

a) Confirmation of Accuracy

RESOLVED: that the minutes of the meeting held on 25th July 2018 be confirmed as a correct record and be signed by the Chairman, subject to the list of those attending including James Bentham from NATS, and the paragraph in italics under minute 1893 being put in normal type.

b) Matters Arising - None

1912. Bristol Airport Report

The Chairman, Dave Lees presented a written report which had been circulated with the agenda papers. He drew particular attention to passenger numbers (8.6mppa), Brexit (continuity of flights regardless of the outcome), 12mppa planning application, review of measures regarding drones, a meet the buyer event and capital works (new administration building, new consolidated car rental and multi-storey car park). He also updated on the Community and Diamond Fund, new passenger services facilities (food and beverages outlets), new route to Montpellier and operation of 5 neo aircraft by easyJet at Bristol Airport. Aircraft Management would check who was notified of the job fair events, to ensure that parish councils, and schools (if appropriate) were informed.

1913. Policing at the Airport

Members received the Crime Statistics report. Inspector Barney Gardom made reference to their involvement in a peaceful protest relating to climate change and the airport expansion, to three officers receiving an award by the Royal Humane Society for saving the life of a driver who had suffered a heart attack, and reiterated the work being undertaken in relation to drones.

1914. Questions to Airport Management

There had been no questions raised for inclusion on the agenda.

1915. Drones

This matter had been referred to in the Chief Executive Report (minute 1912 refers). The Chairman referred to legislation in place in Australia to help address this issue.

1916. Presentation – Aviation Strategy Green Paper

James Gore, Head of Government and Stakeholder Relations, made a presentation on the Department of Transport's consultation document entitled "Aviation 2050: The Future of UK Aviation". He outlined the policy proposals under the following themes: Build a global and connected Britain; Ensure aviation can grow sustainably; Support regional growth and connectivity; Enhance the passenger experience; Ensure a safe and secure way to travel; and Encourage innovation and new technology. Essentially, the government supported the sustainable growth of aviation. Bristol Airport would be responding to this consultation prior to 11th April 2019 deadline.

Airport Consultative Committees were encouraged to respond. The Chairman suggested that a working group be set up to consider and respond to this paper on behalf of the Committee. Several members expressed an interest in taking part. Cllr Burn would be attending a meeting on this next

month, but expressed some reservation at taking part in the working group as she felt her comments would not be taken on board. In particular, she considered that the regional transport hub should already be in place and that the airport could not continually grow whilst reducing carbon emissions. A further member advised that local Parishes were concerned about climate change.

During the discussion members also made reference to DEFRA's Clean Air Strategy (which Airport Management will provide a note on, as a follow up to this meeting) and the West of England Combined Authority report on Air Quality. A member considered that the Carbon Management Action Plan should be part of the Planning Application papers. Airport Management explained the carbon scheme process (which was an international programme with independent verification) and the aim to be carbon neutral by 2030. The airport was currently at stage 2 of this process, having reduced emissions by 6% since 2014. The scheme focussed on emissions the airport had direct control over, then where it could influence a reduction in emissions from external sources (such as surface access, aircraft emissions) and finally off-setting emissions which couldn't be reduced, in an appropriate manner. The planning application included a commitment to bring this document forward to address and mitigate environmental impacts. Airport Management also made reference to the EU Emissions Trading Scheme and CORSIA (Carbon Offsetting and Reduction Scheme for International Aviation). Other members welcomed the sustainable growth of the airport particularly in terms of the local economy.

The Chairman welcomed involvement/comments from all members on behalf of the organisation they represented on the Committee and would contact members with some proposals in order to take this forward. Airport Management assured members that they were listening to the views being expressed.

1917. Planning Application 12mppa

At this juncture, Councillor Bryant, declared a non-pecuniary interest in this item, being a member of North Somerset's Council's Planning Committee, and left the meeting during consideration of this item.

Simon Earles, Planning and Sustainability Director, advised that the planning application for on-site and off-site improvements to enable the airport to achieve 12mppa had been submitted to North Somerset Council in early December 2018. He reminded members of the consultation undertaken, with a wide range of events to engage the community, and the issue of a hard copy of the planning applications and CDs containing the planning consultation documents to the closest four local parish councils. A government survey indicated that awareness of the application was high and that there was a high level of support. He thanked parishes/organisations for their responses. A member advised of difficulties in responding to the application in a timely manner.

At this juncture, Councillor Bryant re-joined the meeting.

1918. Parking Summit – Update

Paul Baker, Surface Access Strategy Manager, tabled a Parking Summit report which updated members on the parking summit meetings, the problem statement (“increased parking demand, both on-street and off-street, generated from activity at Bristol Airport, that leads to a significant loss of local amenity or a breach of planning and/or highways regulations”) and the Action Plan. He advised that there was a commitment within the 12mppa planning application to develop an authorised waiting area and drop off facility; implement local parking controls and enforcement. He also drew attention to the email address individuals could use to report any issues –

communitycarparking@bristolairport.com. It was noted that there had been no taxis parking on Felton Common today, which indicated that the action being taken was effective. The three key actions needed to be in place, before other specific aspects could be addressed.

At this juncture, Rachel Seward left the meeting

Airport Management was committed to providing the authorised waiting area and possible on-site location(s) were being reviewed. The section 106 agreement would enable an appropriate charge to be made in order to reduce demand and Airport Management were aware that a balance would be needed to ensure that the area was effective. In response to a question, Airport Management advised that they could not give a timescale, as it would take time and engagement to achieve an effective solution but assured members it was a priority and the Committee would be kept informed. This plan was not dependent on the planning application but the application gave a legal assurance that it would take place. North Somerset Council was aware of concerns regarding on-street parking in surrounding villages and was formulating a Parking Study. The Parking Summit report would be sent to Newcastle Airport Consultative Committee for information.

1919. Summary 2018 Noise Contour Publication

James Shearman, Head of Sustainability, updated on the Summary 2018 Noise Contour Publication which would shortly be submitted to North Somerset Council. He explained the conservative approach used to forecasting and the number of properties affected by noise was expected to be broadly the same. He would provide an update at the Committee meeting in October, when actual figures were known. These forecasts would inform properties who may be eligible for grant scheme. It was suggested that individual properties should be contacted by the Airport. The document would be forwarded to members. Also, large (A1) size contour maps would be posted to Cllrs Burn, Heaford and Patch as requested. Other members wishing to receive hard copies in this format should contact James Shearman directly.

1920. Statistics

a) Passenger

The Committee received a report setting out comparable passenger statistics for 1st January 2018 to 31st December 2018 against the same period last year.

b) Aircraft Movements

The Committee received a report setting out comparable aircraft movements for 1st January 2018 to 31st September 2018 against the same period last year.

c) Public Transport Use

The Committee received details of the Bristol Flyer Patronage comparing 2017/18 usage with the previous year and details for the Weston Flyer patronage comparing 2018 usage with the previous year (where applicable).

1921. Environmental Effects Working Party and Environmental Monitoring Report

The Environmental Monitoring Report for October - December 2018 was tabled at the meeting, together with the draft minutes of the Environmental Effects Working Party meeting held on 24th

January 2019. The key points were noted, including the invitation to Congresbury and Cleeve Parish Councils to join the group, the agreed terms of reference and the monitoring report. Councillor Longden raised concerns regarding track keeping – specifically whether some aircraft were not keeping within the Departure Noise Preferential Routes. Airport Management assured members that the track keeping is monitored and that specific issues can be investigated. James Sherman, Head of Sustainability, offered to provide further details to Councillor Longden.

1922. Update on other Planning Matters

Liz Higgins, Planning Manager, tabled a quarterly planning update, outlining the applications submitted to North Somerset Council in the last quarter. She made particular reference to the temporary cabins for ground handling staff, 260 spaces on the 'radar' site, the development of the southside taxiway link and apron and the revision to layout of the hardstanding. In response to a question, Airport Management advised that this revision would enable contingency hardstanding (not a 'stand'). She also drew attention to the applications due to be submitted in the next quarter.

1923. Service Quality Report and ASQ results

Tom McEwen, Customer Service Delivery Manager, gave a brief update on customer feedback and complaints for the period October to December 2018 (summary to be included with minutes). Whilst there had been a 7% increase in complaints (in line with the growth in passenger numbers), the airport had scored 3rd in the UK for overall customer satisfaction and achieved the best ever quarter scores wait time at security and arrivals and passport inspection. Challenging areas this quarter had included the flight information display scheme, catering facilities (during building works) and baggage collection. Whilst there had been an increase in buggies, walkways and escalators, members would welcome the installation of travellators and escalators for ease of passenger travel. The 12mppa planning application did include an immigration hall and the east walkway had been designed so that travellators could be included. A member further suggested that consideration be given to having a therapy dog to assist nervous passengers. It was understood that lighting of the exterior walkway/crossing had recently been improved.

RESOLVED: that the report be noted.

1924. Bristol Airport Local Community Fund and Diamond Fund

Members received an update on the Bristol Airport Local Community Fund and Diamond Fund, together with the draft minutes of the meeting held on 7th December 2018. In total, £110,600 of the Local Community Fund had been granted or pledged to projects during 2018. £40,000 would be rolled over, bring the total fund available to almost 200,000. Grant applications were encouraged. The Diamond Fund, which had now closed, had supported 60 projects totalling £60,000.

1925. BRS Press Releases

The Committee received a summary of media releases issued by Bristol Airport and Business Partners.

RESOLVED: that the media releases be noted.

1926. Items of General Interest

The Committee received a report highlighting the “Aviation 2050: The future of UK aviation” consultation document and the Airspace Modernisation Strategy – CAP 1711. Members noted that there was an online portal to monitor any airspace changes being progressed at <https://airspacechange.caa.co.uk/>. In response to a question, Airport Management confirmed that there was no need to for airspace changes in relation to the 12mppa application but that changes may be driven at a National Level. This would be a long process, subject to the CAP 1616 process, which included various stages of consultation. Councillor Robertson drew attention to the Noise Action Plan. This document did include an annexe summarising the responses received, and the Airport’s responses to those points, and would be published following consideration by DEFRA.

RESOLVED: that the report be noted

1927. Notification of Items of Business for the Next Agenda

No specific items were raised.

1928. Any Other Business

The Chairman wished to undertake a signage review and would also like to provide a Bristol ACC Introduction Pack for members. This would be circulated to members in due course.

There being no further business, the Chairman declared the meeting closed.