

**OPERATIONAL SAFETY INSTRUCTION**

Version A Issued 01/09/2020

Spill Response

Issued By Airside Operations and Safety Manager Ref BRS-OSI-ENV-004

It is the responsibility of all employers to ensure that relevant OSIs are brought to the attention of their staff. However, individuals remain responsible for their own actions and those who are in any doubt should consult their Supervisor or Manager.

1. INTRODUCTION

The purpose of this instruction is to ensure that Bristol Airport are made aware of any environmental incidents occurring airside at Bristol, through timely and accurate reporting.

The reporting of environmental incidents enables a prompt response to the control of any discharge which may cause detrimental environmental impacts. The precise recording of environmental incidents provides an audit trail in the event of further investigation by the relevant authorities.

Airport companies should be aware that the management of spills is subject to obligations under a range of environmental legislation. Further information can be found at <http://www.environment-agency.gov.uk/business>.

2. RESPONSE PROCEDURE

Airside operators shall notify the Airport Control Centre (ACC) of spillages immediately on 01275 473402, or ext. 3402.

If the spillage is a large quantity (>100L) then the emergency line should be called, 01275 473400 or ext. 3400.

In order for Bristol Airport to take the most appropriate and timely action, the minimum information below should be provided:

- a) Location
- b) Nature of spill
- c) Fluid/contaminant type (if known)
- d) Volume
- e) Companies involved

If it is safe to do so, take action to identify the source and take actions to ensure any on-going release of pollutants is stopped or slowed until further action can be taken. Implement the

appropriate incident response to contain and clean up the incident (e.g. use of spill kits, collection of waste). For the location of spill kits on the ramp, see Appendix A.

Take suitable action to prevent others that are not involved in the clean-up from coming into the spill zone, including vehicles.

3. RESPONSIBILITIES OF AIRSIDE OPERATING COMPANIES

Airside operators must have procedures in place to deal with ALL environmental incidents which may occur on their premises or through their operation at Bristol Airport. These procedures should include guidelines for the isolation and control of unknown liquids, acids and caustics. Under no circumstances should chemicals and chemical rinsing be disposed of to the surface or foul water drainage system, or open ground.

Airside operators must ensure that all in-house environmental spillage procedures, as well as Bristol Airport procedures in this instruction, are fully understood by all employees.

Airside operators must ensure that environmental incident reporting, clean-up procedures and incident records are available for audit purposes by Bristol Airport.

It should be noted that Bristol Airport reserves the right to supply additional containment procedures and/or employ its own specialist incident clean up contractors in the event of an inadequate response to a spillage, or where a spillage has not been reported. All costs incurred by Bristol Airport for this containment, removal and clean-up of incidents will be recharged to the company responsible.

4. GENERAL ENQUIRIES

All practical steps should be taken to avoid and minimise the risk of spillages by means of training, awareness of legislation, good maintenance of equipment/vehicles and good working practices. Guidance is available from the airport's Sustainability team at sustainability@bristolairport.com.

APPENDIX A SPILL KIT LOCATIONS

