

**Bristol Airport Environmental Improvement Fund
(Known as the Bristol Airport Local Community Fund)
Management Committee
Friday 1st June 2018
Minutes of the meeting**

Present:

Barry Hamblin	Chairman
James Gore	Bristol Airport
James Shearman	Bristol Airport
Holly Osman	Bristol Airport
Cllr Deborah Yamanaka	North Somerset Council
Cllr Judith James	North Somerset Council
Mr Richard Kent	North Somerset Council

1. Apologies

Apologies received from Jacqui Mills, Cllr Nick Wilton and Cllr Karen Barclay

2. Agree draft minutes of meeting dated Friday 2 March 2018

It was requested that an addition was made to include the request that Yatton Rugby Club do more to involve children from the local core area. Minutes were agreed and signed by the Chair.

3. Update of monies committed in 2018

An update was provided showing that £36,709 had been spent so far in 2018. This left approximately £120,000 in the fund.

4. Correspondence

Correspondence had been received from the following organisations:

- a. Cleve Parish Council
- b. Winford School
- c. Yatton Rugby Club

5. Applications for funding

a. **Noise Insulation Grants**

James Shearman provided an update on applications received for noise insulations. Valid applications had been received for a total of £27,262, whilst 2 applications from last year's approvals had come forward at a total of £2,500 each.

Resolved: Approve noise insulation grants at a total of £32,262

James Shearman requested an introduction of two deadlines annually rather than just one in June. This was agreed by the group. He also requested that glass doors be considered for grants as well as windows. Concerns were raised that residents may try to fund conservatories through the fund and these were noted by the group. It was agreed that residents who had received funding for windows could reapply for funding for doors. James Shearman is also shortly to update the noise insulation grant application form. On 10th July the Noise Action Plan Consultation will be running for 10 weeks with final submission due in October.

Winford Toddler Group

The project involved building a permanent concrete and breeze block outdoor structure outside the school hall doors to house the toys and protect them.

The application form requested £1,200 to cover the cost of the project.

The Committee's decision agreed to support the project, as the toddler group is situated in the core area of support and met the educational criteria of the Fund.

Resolved: a grant from the Fund would be granted for £1,200.

b. **Barrow Gurney Parish Council**

The project involved the repair of a British Telecom red telephone box and creation of a central hub for a village book exchange and OS maps.

The application form requested £1,000 to cover the cost of Labour and Materials.

The Committee's decision agreed to support the project, as Barrow Gurney is located in the core area of support and met the educational criteria of the Fund.

Resolved: a grant from the Fund would be granted for £1,000.

c. **King George V Playing Field**

The application requested funding towards the cost of the modernisation of the pavilion for community use after the closure of the Lord Nelson.

The application form requested £3,500 towards the project which will cost a total of £9,692.

The Committee's decision agreed to support the project, as Cleeve is located in the core area of support.

Resolved: a grant from the Fund would be granted for £3,500.

d. **St Michael's Church, Dundry**

The application requested funding towards an extension for a disabled user friendly multi-purpose toilet with level access, new drainage and electrical systems.

The application form requested £5,000 towards the project.

The Committee's decision refused to support the project, as Dundry is located outside of the core area.

Resolved: Application refused

e. **Holly Hedge**

The application requested funding up to £19,000 towards a wild flower meadow project at Holly Hedge Animal Sanctuary.

The Committee's decision agreed to support the project, as Barrow Gurney is located inside the core area of support and the project support sustainability and education.

Resolved: a grant from the Fund would be granted for £1,000.

f. **St Francis School**

The application requested funding for classroom equipment (tablets) for the children to use in the classroom.

The application form requested £3,000 for the project.

As the school is outside of the core area more information was needed about the number of children the school takes from the core area.

Resolved: request further information on number of children from core area at the school.

g. **North Somerset Enterprise Agency**

The application requested funding to hold a 3 day starting in business course to support local residents in the parishes of Winford, Wrington, Backwell, Brockley, Cleeve and Barrow Gurney.

The application form requested £1998 for the project.

The Committee's decision agreed to support the project, as the areas of benefit are located inside the core area of support and the project supports education.

Resolved: a grant from the Fund would be granted for £1,998.

6. Any other business

a. Online application

The online application form the Community Fund will be available from Monday 4th June. A hard copy of the application form will still be available from the fund administrator.

b. Diamond Fund

The Diamond Fund was launched at the Airport Consultative Committee in April 2018. So far 7 projects have been supported including: Winford traffic control, litter picking, Yatton Youth Club and Yatton Village Hall. Applications are welcome from areas outside of the core area and projects inside the core area which do not meet the criteria for the Community Fund.

7. Dates of the next meetings

- a. Friday 7th September
- b. Friday 7th December